

**GROSSMONT-CUYAMACA CCD
ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE (ATAC)**

**Meeting Notes
October 28, 10:00 am – 11:30 a.m.**

Attendees: Ray Reyes, Danene Brown, Victor Devore, Joan Burak, Leif Christiansen, Sue Rearic, Connie Elder, Linda Jensen, Kerry Kilber, Diane Glow, Brian Nath, Sheri Willis

1. Technology Plan – Input requested. Linkages to the Educational Master Plan and the Technology Plans for the Colleges were discussed and emphasized.
2. Administrative Systems
 - a. Colleague
 - i. Document imaging
 1. Upgrade/conversion to new release – requires 2-3 days of down time. Tentatively scheduled for 11/10 – 11/11. Confirmations of dates will be sent to all impacted departments.
 - ii. FA BOG Waiver changes for 2010/2011 – about 600 impacted students for about \$6,500.
 - iii. Implementation of CalWorks module – position scheme defined and testing is in process for 2011 Fall.
 - iv. E-commerce 4.0 – new version supports card swipers
 - v. Need to review WebAdvisor enhancement list – dependent upon staffing
 - vi. New regulations for Distance Education – update from Connie/Kerry – still in flux
 - vii. Registration Priorities – task force recommendations for Summer and Fall 2012
 - viii. Pre-requisite enforcement for Spring 2012 – more changes have been requested that was originally thought; Stan Moore is coming in to help out
 - b. Financial Aid- ProSAM; WebCT/BB – ProSAM on hold; Use of BB delayed
 - c. Web site project
 - i. District and Intranet deployed – working on next steps for Grossmont and Cuyamaca
 - d. IFAS – Karen Kline helping out
3. Technology infrastructure
 - a. Office 2010 - pushed to everyone (189 remain to accept) – Brian working with Connie and Kerry on this last group; may be a “second” computer issue
 - b. Planning for Exchange upgrade
 - c. Sophos implementation – in place (MAC users in process at Grossmont)
 - d. Moves at Grossmont into new buildings – scheduled before and after Winter Recess
 - e. Wireless – access points have been replaced; next step is to work on broader coverage
 - f. SQL upgrades
 - g. Spam filter – have installed an outbound spam filter
4. IS staffing – Database Administrator hired; Programmers in progress; Help Desk to be posted soon
5. Other issues/new requests
 - a. Meetings for 2010-2011:
 1. 11/18 @ 10, 12/16 @ 10