Meeting Notes November 18, 2011

Attendees: Brian Nath, John Colson, Sheri Willis, Laith Shammas, Jerry Buckley, Pam Wright, Linda Jensen, Danene Brown, Robin Steinbeck, Connie Elder, Victor Devore, Julie Barnes, Mike Copenhaver, Susan Topham, Barb Blanchard

1. Technology Plan – Plan has been updated based on input from departments; Brian will continue to visit groups at both Colleges to review content

2. Administrative Systems

    a. Colleague

        i. Document imaging

            1. Upgrade completed week of November 7

        ii. FA BOG Waiver changes for 2010/2011 – project completed

        iii. Implementation of CalWorks module – Grossmont using system in Production

        iv. E-commerce 4.0 – new version supports card swipers; will begin work on this soon

        v. New regulations for Distance Education – update from Connie/Kerry

        vi. Registration Priorities – task force has made recommendations for Summer and Fall 2012; DIT reviewing implementation issues and associated communication

        vii. Pre-requisite enforcement for Spring 2012 – Counselors taken by surprise; communication needed for Fall 2012 changes; A&R will review in Counselor meetings; IS will meet with Barb and Robin to discuss next steps for Fall 2012

        viii. Changes requested for 2012SP Large Class Bonus and Teaching Assistant Hour reports – IS will meet with Robin and Barb the week of December 5

    b. Financial Aid- ProSAM; WebCT/BB – ProSAM on hold; Use of BB in progress

    c. Web site project

        i. District and Intranet deployed

        ii. Working on plans for Grossmont and Cuyamaca – training continues; "broken links" need to be reported to Debbi (District/Intranet), Chris (GC) and/or Rhonda (CC)

    d. IFAS – working on setup for Foundation and enhancement for Auxiliary

3. Technology infrastructure

    a. Office 2010 - pushed to everyone (139 remain to accept; some are "duplicate" systems)

    b. Planning for Exchange upgrade continues

    c. Planning for moves at Grossmont into new buildings continues

    d. Wireless – equipment has been replaced; please report any problems to IS Help Desk

    e. SQL upgrades

4. IS staffing – hired one programmer/analyst; going back out for 2 more; Help Desk Technician being advertised

5. Other issues/new requests

    a. Meetings for 2010-2011:

        i. 12/16 @ 10

    b. Set Meetings for 2012:

        1. January 20 (Friday before Spring begins)

        2. February 24 – (Barb can't make it)

        3. March 16

        4. April 20

        5. May 18

        6. June 15 (will GCCCD be on 4 day work weeks?)