

**GROSSMONT-CUYAMACA CCD
ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE (ATAC)**

**Meeting Notes
December 16 10:00 am – 11:30 a.m.**

Attendees: Julie Barnes, Danene Brown, Victor Devore, Robin Steinback, Joan Burak, Connie Elder, Brian Nath, Michael Copenhaver, Jerry Buckley, Sue Rearic, Kerry Kilber, Linda Jensen, Barb Blanchard, John Colson, Sheri Willis

1. Technology Plan – updates continue based on additional discussion; District and College Tech Plans are being reviewed to ensure clear responsibility; 1-2 year action plan in development; Cynosure selected by both colleges for online advising and orientation; looking at funding for DARS and BRIC/BI
2. Administrative Systems
 - a. Colleague
 - i. E-commerce 4.0 – new version supports card swipers; will begin work on this soon
 - ii. New regulations for Distance Education – no update from Connie/Kerry at this time
 - iii. Registration Priorities – task force recommendations have been approved for Summer and Fall 2012; DIT reviewing implementation issues and associated communication; Julie/John will look at placing this on the DCEC agenda for review and discussion of a “district” communication plan
 - iv. Pre-requisite enforcement for Fall 2012 – Brian/Sheri to discuss with Barb/Robin; Barb/Robin will look at placing this on the DCEC agenda for review and discussion of a “district” communication plan
 - v. Changes requested for 2012SP Large Class Bonus and Teaching Assistant Hour reports
 - vi. Reporting of Special Populations for MIS – will need assistance from department; DIT will review and provide recommendations
 - b. Financial Aid- ProSAM; WebCT/BB – ProSAM on hold; Use of BB in progress
 - c. Web site project
 - i. GCCCD Online (Distance Education resources) in process; Continuing Education also in process
 - ii. Working on plans for Grossmont and Cuyamaca – training continues
 - d. IFAS; working on build for Foundation and modifying reports
3. Technology infrastructure
 - a. Office 2010 – Brian will update Connie and Kerry with list of those still open
 - b. Exchange upgrade – on hold
 - c. Moves at Grossmont into new buildings – progressing well
 - d. SQL upgrades
4. IS staffing – recruiting for 2 Senior Programmer Analysts and 1 Network Specialist
5. Best wishes to John Colson and Jerry Buckley!!!
6. Other issues/new requests
 - a. Enrollment fees at \$46/unit beginning with Summer 2012
 - b. Health fees to \$18 for Fall 2012
 - c. NRES fees to be sent in January
7. Meetings for 2012:
 - i. February 24
 - ii. March 16
 - iii. April 20
 - iv. May 18
 - v. June 15 (will GCCCD be on 4 day work weeks?)