

**GROSSMONT-CUYAMACA CCD
ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE (ATAC)**

**Meeting Notes
January 20 10:00 am – 11:30 a.m.**

Attendees: Barb Blanchard, Sue Rearic, Linda Jensen, Diane Glow, Susan Topham, Victor Devore, Joan Burak, Brian Nath, Sheri Willis, Danene Brown

1. Technology Plan – near term projects include Cynosure (online advising/orientation) , Degree Audit for student, Data Warehouse/Decision Support System, CurricuNet, and Web Site development.
2. Administrative Systems
 - a. Colleague
 - i. E-commerce 4.0 – waiting for resource
 - ii. New regulations for Distance Education – status quo at this time
 - iii. Registration Priorities – task force recommendations have been approved for Summer and Fall 2012; DIT reviewing implementation issues and associated communication
 - iv. Pre-requisite enforcement for Fall 2012; next step is strategy meeting with Brian, Sheri, Barb and Robin. Information systems is working on an ODS report that reflects current pre-requisite enforcement.
 - v. Changes requested for 2012SP Large Class Bonus and Teaching Assistant Hour reports – nearing completion for Spring 2012 implementation
 - vi. Reporting of Special Populations for MIS – will need assistance from departments; DIT will review and provide recommendations
 - vii. Fee increases – Enrollment fee \$46/unit effective Summer 2012; Health Fee \$18 effective Fall 2012; Non-Resident fee \$190/unit effective Fall 2012
 - b. Financial Aid- ProSAM; WebCT/BB – ProSAM on hold; Use of BB in progress
 - c. Web site project
 - i. GCCCD Online (pages for online resources); Continuing Education (working with Jennifer Lewis to improve)
 - ii. Working on plans for Grossmont and Cuyamaca – identifying next steps and college resources
 - d. IFAS – work on Auxiliary and Foundation
3. Technology infrastructure
 - a. Moves at Grossmont into new buildings – discussion on ownership of digital signage
 - b. SQL upgrades – continues and ongoing
4. IS staffing – 2 Programmer/Analysts in process; Network Specialist just closed
5. Other issues/new requests
 - a. From Diane – electronic transcript and SEVIS; From Sue – setup of District meeting rooms as “smart” rooms
 - b. Meetings for 2012:
 1. February 24 (instead of normal Friday, 2/17 which is a holiday)
 2. March 16
 3. April 20
 4. May 18
 5. June 15 (will GCCCD be on 4 day work weeks?)