

**GROSSMONT-CUYAMACA CCD
ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE (ATAC)**

November 16 10:00 a.m. – 11:30 a.m. Meeting Notes

Attendees: Leif Christiansen, Linda Jensen, Connie Elder, Amber Hughes, Vanessa Murrell, Victor Devore, Julie Barnes, Joan Burak, Brian Nath, Sheri Willis

1. Administrative Systems

- Colleague
 - i. E-commerce 4.0 – researching requirements and creating a project plan
 - ii. Registration Priorities – changed range for continuing students from 45-70 to 45-90
 - iii. Pre-requisite enforcement for Spring 2013 – Instruction reviewing Course Pre-Req report
 - iv. Hire letters – non-credit sections to be included
 - v. Fall MIS reporting – in process and will include Special Populations
 - vi. Online Transcript requests – working with vendor on testing process; also working with SDSU to include degree information
 - vii. Enrollment Verification requests – additional service contract with Clearinghouse is in process
 - viii. Software upgrades – working with Ellucian to estimate scope for one year of software upgrades
 - ix. Auto AR posting from Financial Aid checks – additional testing in process
 - x. WA Search for Sections – request to change college selection is in process and should be complete by the week of 11/19/12
- Financial Aid- ProSAM; – ProSAM migration in process
- CurricUNET – reviewing final cut of “course add” screens; starting on programs
- DARS – projected completion Spring 2013
- Cynosure – Online advising and orientation; target completion date is Summer 2013
- Data Warehouse/DSS – working with vendor to map data elements and validating data
- Websites – Rhonda, Chris and Debbi working on site structure and making good progress
- SLO – Student Learning Outcomes; Chris Hill heading up effort for Grossmont
- Image Now – after the installation of additional licenses, all appears to be OK at this point
- SIRSI – Library system; working on vendor quote for implementation services

2. Technology infrastructure

- Data Center planned outages
 - i. GC Data Center (12/20 – 1/4 down)
 - ii. Cuyamaca Outage – Thanksgiving weekend – please unplug computers
 - iii. Exchange 2010 (new email system) before end of calendar year

3. Other issues/new requests

- Meetings for 2012:
 - 1. December 21 – meeting cancelled
 - 2. January 18, February 22, March 15, April 19, May 17, June 14