

**GROSSMONT-CUYAMACA CCD
ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE (ATAC)**

Meeting Notes - March 16 10:00 am – 11:30 a.m.

Attendees: Laith Shammass, Michael Copenhaver, Linda Jensen, Connie Elder, Joan Burak, Leonor Perez

1. Technology Plan – posted on Intranet <http://intranet.gcccd.edu/planning/default.html> (under Technology Plans)
2. Administrative Systems
 - a. Colleague
 - i. E-commerce 4.0 and other options – talking to Heartland Campus Solutions about a solution to save money
 - ii. New regulations for Distance Education – nothing new to report
 - iii. Registration Priorities – task force recommendations have been approved for Summer and Fall 2012; DIT reviewing implementation issues and associated communication; programming for Summer priorities is in process (including recent change)
 - iv. Pre-requisite enforcement for Fall 2012 – next step is to meet with Student Services and Instructional VP's in early April
 - v. 2012SP Large Class Bonus and Teaching Assistant Hour reports update – new request to add section capacity to report; this approach will be vetted with original group
 - vi. Reporting of Special Populations for MIS – will need assistance from departments; DIT has reviewed and will be working with various department for Summer data collection
 - vii. Fee increases – Enrollment fee \$46/unit effective Summer 2012; Health Fee \$18 effective Fall 2012; Non-Resident fee \$190/unit effective Fall 2012
 - b. Financial Aid- ProSAM; WebCT/BB – ProSAM (testing and building security); Use of BB in progress (July 2012 is target date)
 - c. IFAS – a number of new reports for Foundation use have been created
 - d. CurricUNET – contract is in process
 - e. DARS – waiting for signatures
 - f. Cynosure – Online advising and orientation; contract has been signed; next step is to contact vendor for a kickoff meeting
 - g. Data Warehouse/DSS – contract signed
 - h. Websites – working on proposal with vendor for assistance with GC and CC sites
3. Technology infrastructure
 - a. Moves at Grossmont into new buildings – working on approach for digital signage
 - b. SQL upgrades
4. IS staffing
5. Other issues/new requests – project list attached
 - a. Meetings for 2012:
 1. April 20
 2. May 18
 3. June 15 (4 day work week – can we change to same time on Thursday, June 14?)