Attendees – Linda Jensen, Victor Devore, Pat Setzer, Kerry Kilber, Michael Copenhaver, Joan Burak, Teresa McNeil, Amber Hughes, Brian Nath and Sheri Willis

New and Relevant Issues

Colleague

- Software upgrades – working with Ellucian to estimate scope for almost two years of software upgrade; current plan is to implement as many patches as possible on Friday, June 21

- Spring MIS reporting – creating edit reports for cleanup now as there is not much time to submit our final extracts to the State Chancellor for the Spring semester

- Spring break for 2014 – status quo based on approval of the 2013-2014 calendar; some discussion for a future change to have Spring Break fall between 1st and 2nd 8-week classes

- Equate codes – some cleanup required; Sheri will check with Danene about going ahead with data entry changes so that they will be in place when Summer registration begins on 4/29

Business Process Analysis (BPA) – Financial Aid (6/24-25), Purchasing (6/26-27); attendee list being developed

Blackboard – Spring grades due 6/6; Blackboard down for maintenance/upgrade on Friday, 6/7

SARS – web interface; next step to assess scope with vendor

Ongoing Projects with Change in Status

Colleague

- Online Transcript requests – working with vendor to test printing process

- Instructor Drop Roster – last date of attendance appropriately dated prior to census; impact on Financial Aid awards; A&R working on communications to faculty; programming to store effective date of drop; then exception reporting will be developed

Business Process Analysis (BPA) – Payroll 3/18-19; Hiring 3/20-21- completed

DARS – evaluators testing new system; web version testing

SIRSI – upgrade to new version of Library system completed during Spring week; working on Rev "D" (ability to improve the web interface)

Cynosure – Online advising and orientation; target completion date is Summer 2013; working on creating process to identify placement levels

TracDat – planning software ; LDAP authentication working (single sign on)

Ongoing Projects with No Change in Status

Colleague

- Registration Priorities – new requirements for Fall 2014

- E-commerce 4.0 – researching requirements and creating a project plan

- Hire letters – working on fine tuning how "hours" are calculated; impact on MIS and 320 reporting

Financial Aid- ProSAM; – ProSAM migration in process

CurricUNET – on hold; VP's reviewing current status

Data Warehouse/DSS – working with vendor and Research to validate data

Websites – update on Phase I

Accuplacer – new test vehicle for English and Math

Technology infrastructure

- Wiring projects
  - Cuyamaca PE
  - District/GC Maintenance Yard
- Exchange 2010
- Windows 7

Meetings for 2013

- April 19, May 17
- Thursday, June 20 @ 10:00 a.m.
- Thursday, July 18 @ 10:00 a.m.