

**GROSSMONT-CUYAMACA CCD
ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE (ATAC)
Meeting Notes for May 17th**

Attendees – Joan Burak, Teresa McNeil, Vanessa Murrell, Marsha Gable, Michael Copenhaver, Kerry Kilber, Linda Jensen, Sang Bai, Chris Tarman, Brian Nath, Sheri Willis

New and Relevant Issues

Colleague

- Software upgrades –planning to install software upgrades on 6/21 and 6/28; may include a new web UI which would involve user training and an updated version of e-commerce; will send out communication once dates are confirmed
- Equate codes – will complete Cuyamaca next week; Grossmont done prior to Summer registration
- Repeat “families” – courses related in content; needed for Fall 2013 (July 15); meeting to be scheduled next week
- Limits on number of apportionment hours for Intercollegiate Courses (350/175); meeting to be scheduled next week
- Proposed new procedure for Audit and impact to reports
- OpenCCCApply – a new statewide application for admission process developed by the State Chancellor’s Office; there is no annual cost to the District for standard application, international application, BOG waiver application and Spanish hover help; working on project plan for implementation

Business Process Analysis (BPA) – Financial Aid (6/24-25), Purchasing (6/26-27); invitations to go out soon; first day for each session will be 8 until 5; second day for each session will be 8 until noon

Blackboard – Spring grades due 6/6; Blackboard down for maintenance/upgrade on Friday, 6/7

SARS – web interface; defining scope of the proposed project

Ongoing Projects with Change in Status

Colleague

- Online Transcript requests – printing is now working; training scheduled with Credentials for week of May 20
- Instructor Drop Roster – A&R working on communications to faculty; programming to store effective date of drop complete in test account; working on report to monitor these dates

DARS – evaluators testing new system; web version testing

SIRSI – working on Rev “D” (which will provide a different view of the catalog); June target date

Cynosure – Online advising and orientation; target completion date is Spring 2014; working on creating process to identify placement levels – new timeline

TracDat – planning software ; LDAP authentication working (single sign on)

Siteimprove – software to identify broken links and misspellings on web sites

Ongoing Projects with No Change in Status

Colleague

- Registration Priorities – new requirements for Fall 2014
- Hire letters – working on fine tuning how “hours” are calculated; impact on MIS and 320 reporting

Financial Aid- ProSAM; – ProSAM migration in process

CurricUNET – on hold; VP’s reviewing current status

Data Warehouse/DSS – working with vendor and Research to validate data

Websites – update on Phase I

Accuplacer – new test vehicle for English and Math; dual processing for Fall 2013

Technology infrastructure

- Wiring projects

- Cuyamaca PE
- District/GC Maintenance Yard
- Exchange 2010
- Windows 7

Meetings for 2013

- Thursday, June 20 @ 10:00 a.m.
- Thursday, July 18 @ 10:00 a.m.