

**GROSSMONT-CUYAMACA CCD
ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE (ATAC)
Meeting Notes June 20th**

Attendees: Victor Devore, Vanessa Murrell, Chris Tarman, Linda Jensen, Brian Nath, Sheri Willis

New and Relevant Issues

Colleague

- Repeat "families" – courses related in content; needed for Fall 2013 (July 15); working on installing and testing code borrowed from another college; Victor will speak with T. McNeil about appropriate communication to students, faculty, and staff (including counselors)
- Limits on number of apportionment hours for Intercollegiate Courses (350/175); Victor will follow-up with T. McNeil; we also need input from Instruction
- Proposed new procedure for Audit and impact to reports; need to review with larger audience
- Instructor Drop Roster – Programming to store effective date of drop complete; working on report to monitor these dates; report will be helpful for A&R as well as Financial Aid

Business Process Analysis (BPA) – Purchasing (6/26-27)

Ongoing Projects with Change in Status

Colleague

- Software upgrades – two years of software upgrades; includes a new web UI and would involve training and an updated version of e-commerce; process delayed from initial dates of 6/21 and 6/28
- Equate codes – cleanup completed for both colleges
- Online Transcript requests – working out final details with Credentials

Business Process Analysis (BPA) – Financial Aid – to be rescheduled

Blackboard – maintenance/upgrade completed on Friday, 6/7 and process went well

Ongoing Projects with No Change in Status

Colleague

- Registration Priorities – new requirements for Fall 2014; goal is to leave as is until required changes are required in Fall 2014
- Hire letters – working on fine tuning how "hours" are calculated; impact on MIS and 320 reporting

Financial Aid- ProSAM; – ProSAM migration in process

CurricUNET – on hold; VP's reviewing current status

Data Warehouse/DSS – working with vendor and Research to validate data

DARS – evaluators testing new system; web version testing

SIRSI – working on Rev "D"

Cynosure – Online advising and orientation; target completion date is Spring 2014; working on creating process to identify placement levels – new timeline

TracDat – planning software ; LDAP authentication working (single sign on)

Websites – update on Phase I

Siteimprove – software to identify broken links and misspellings on web sites

Accuplacer – new test vehicle for English and Math; dual processing for Fall 2013

Technology infrastructure

- Wiring projects
 - Cuyamaca PE
 - District/GC Maintenance Yard
- Exchange 2010
- Windows 7

Meetings for 2013 - Thursday, July 18 @ 10:00 a.m.