

**GROSSMONT-CUYAMACA CCD
ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE (ATAC)
October 18th Meeting Notes**

Attendees: Laith Shammass, Linda Jensen, Julie Kahler, Kerry Kilber-Rebman, Brian Nath, Victor Devore, Vanessa Murrell

New and Relevant Issues

Technology Steering Committee – TSC

- New Steering Committee to meet once a quarter or as needed to review priorities related to technology and associated budgets

Colleague

- Limits on number of apportionment hours for Intercollegiate Courses (350/175) – CC meeting on 11/8 to review; VPI, Athletics, Scott Herrin
- Probation and Dismissal – discussion based on new regulations; Victor to follow-up with Chris Tarman
- Spring 2014 Priority Registration
 - Will include CalWorks students; programming/testing in process
 - Cynosure information for orientation and advising will be used for first-time college
- TIN / Social security number for 1098-T Processing; letter sent to IRS regarding waiver of penalty; emails to students must be sent before the end of the calendar year; these are in process
- Software upgrades – e-commerce complete; Friday, November 1st for remaining upgrades
- IFAS checks – revised based on Payee Verification standards

Ongoing Projects with Change in Status

Accuplacer – new process in Production; ESL remains with current process

Cynosure – online orientation now in Production; advising (close to Production)

DARS – evaluators testing new system; web version testing

TracDat – planning software; configured for District use; users to be added/trained in Spring 2014

Websites – project plan for Summer 2014

ERP Procurement – Steering and Evaluation committees formed; Kickoff on Thursday, October 24th; RFP to be issued the week of October 21st

Ongoing Projects with No Change in Status

Colleague

- Repeat “families” – phase II to define ART, MUS, THTR, etc.
- Online Transcript requests – working with vendor to test the Electronic Transcripts for San Diego State
- Hire letters – working on fine tuning how “hours” are calculated; impact on MIS and 320 reporting
- Instructor Drop Roster – working on report to monitor the use of “back-dates”

Financial Aid- ProSAM; – ProSAM migration in process

Data Warehouse/DSS – working with vendor and Research to validate data

CurricUNET – on hold; VP's reviewing current status

SIRSI – working on Rev “D”

Technology infrastructure

- Exchange 2010
- Windows 7/ Windows XP; Laith mentioned an issue with the Windows 7 browser; Brian to check on compatibility mode
- Installation of technology acquisitions
- Wiring Projects - District/GC Maintenance Yard

Meetings for 2013 – Need to schedule next meetings for Fall 2013; if same schedule, the dates will be:

- 11/15, 12/20