

**GROSSMONT-CUYAMACA CCD**  
**ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE (ATAC)**  
**Meeting Notes - January 17<sup>th</sup>**

**Attendees:** Julie Kahler, Vanessa Murrell, Courtney Williams, Michael Copenhaver, Howard Irvin, Katrina VanderWoude, Jeff Baker, Linda Jensen, Sue Rearic, Doug Hersh, Sang Bai, Brian Nath

**New and Relevant Issues**

Colleague

- TIN / Social security number for 1098-T Processing – Scott/Howard/Jeff will review changes to CCAApply edits with Presidents' Cabinets; should holds be added to 2011 non-INTL students with no SSN/TIN – Scott/Jeff will review with Presidents' Cabinets
- WebAdvisor down on Wednesday, March 19 from 5 – 9 a.m. for upgrade to current version
- Add/auth codes can be available via WebAdvisor for Spring 2014; parallel process for Spring; who should draft what type of communication? Katrina/Wei will review with Presidents' Cabinets
- Plan to roll-out new web UI in February; both versions will be available for some length of time

Accuplacer – new process in Production; continue to work with vendor on server issues

Cynosure – online orientation and advising now in Production; interface discussion

Student Success – working on project plan/timeline; impact to MIS, priority registration, reporting and funding; some changes required for Summer 2014 registration; suggestion for BPA; Jeff to work with Scott to provide Brian a list of names for the Student Success Task Force

ERP Procurement – 1<sup>st</sup> demo completed; 2<sup>nd</sup> demo week of 2/3/14

DARS – upgraded to new version; validating enhancements and new coding; Jeff to work with Scott to provide Brian a list of names for task force to address issues associated with opening up this tool for students

Exchange 2010 – all mail boxes migrated; Brian to send Katrina a summary of new features

New Firewalls in place – some issues; i.e. faculty cannot currently update their web pages – IS continues to work on these issues

Link between colleges – improve performance/speed

**Ongoing Projects with Change in Status**

Websites – college web sites target date Fall 2014

CurricUNET – demo new software on 1/28; planning to restart in Spring 2014

Data Warehouse/DSS – working with vendor and Research to validate data

Colleague

- Online Transcript requests – working with vendor to resolve institution name issue
- Requirement for instructor to post last date of attendance for earned F grades - meeting on 1/31 was cancelled; Katrina is hoping to work around the conflict and continue with the 1/131 date

IFAS checks – revisions required based on Payee Verification standards; testing new check proof

Financial Aid checks – IFAS issue with address security levels; temporary workaround identified

**Ongoing Projects**

Colleague

- Repeat “families” – phase II to define ART, MUS, THTR, etc.
- Hire letters – working on fine tuning how “hours” are calculated; impact on MIS and 320 reporting
- Probation and Dismissal – discussion based on new regulations

SIRSI – working on Rev “D”

TracDat – planning software; configured for District use; users to be added/trained in Spring 2014

Technology infrastructure

- Windows 7/ Windows XP
- Installation of technology acquisitions
- Wiring Projects - District/GC Maintenance Yard

**Meetings for 2014 -** 2/21, 3/21, 4/18 (holiday), 5/16, 6/20