



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**Administrative Technology Advisory
Committee Meeting Agenda
June 20, 2019 10:00 – 11:00am**

Attendees: Bill McGreevy, Chris Tarman, Eric Lane, Greg Vega, Jacob Angelo, Jennifer Fujimoto, Jessica Robinson, Laura Murphey, Michael Carr, Mike Reese, Pat Setzer, Sue Rearic, Wayne Branker

I. ATAC Committee Composition (Review)

There was continued conversation surrounding the idea to become decision making body revolving around membership and being able to make operational type decisions. It will be important to look at what expertise is needed and ensure necessary areas are represented. A proposal was made to move the VC Business Service to a resource with the Senior Director, Fiscal Services as a listed member. The group also mentioned the desire to add a Counseling representative.

II. Self-Service Add Authorizations (Review)

Feedback so far has been that it is working very well. Add code functionality in Web Advisor was turned off.

Some comments indicate that not all faculty would agree – there was some grumbling. A better communication plan is needed for Fall. Suggestions were made to maybe do presentations at the ILAT Fall retreat and try to get on the Flex Week calendar. Information should then be shared at division and department meetings.

III. Self-Service Performance (Fall Registration)

In getting ready for Fall registration, we found an issue with the API that could affect performance. For prevention purposes, the front-end of Self-Service was retrofitted.

IV. SARS Database Queries (SARS Anywhere Project)

Not enough time.

V. Cornerstone (SSO)

Not enough time.

VI. Ex-Libris (SSO)

Michael Carr mentioned that this project is still moving along.

VII. Mediat Project Complete

Michael Carr indicated that the Mediat project is complete.

VIII. Canvas Faculty Email Issue (Complete)

It has come up that when faculty are hired, the email field is not being populated. IT came up with an automated process for field in colleague and canvas to be the district email. Michael Carr will look into turning off the option to change email addresses in Canvas.

IX. Excused Withdrawal (EW) Grade (Complete)

Not enough time.

X. Meeting schedule (July 18??)

Yes, there will be a meeting.

XI. Additional Items

Priority Registration: The students who were missed or not added to certain group were due to a problem with information not writing to the server appropriately. The data was in Colleague but did not look at Cynosure. It will be critical to have meetings to discuss priority registration rules; for example, what about in-person advising. This was a quick fix to address issues but have to determine a long-term strategy.

Cuyamaca's new Division: Project is pretty much set; need to have ready by Monday.