

**2019/20 District Services
Adoption Budget**

KEY	Description	A FROM 18-19 NON-SALARY BASELINE AB	B BASELINE ADJUSTMENT	A+B=C ADJUSTED BASELINE	D THRESHOLD COMMITTED (Contract Salary)	E P.O. CARRYOVER ALLOCATION	F CARRYFRWDS & OTHER ALLOCATIONS	G 2019/20 Strategic Plan Alloc.	C+D+E+F-G TOTAL KEYCODE
1110001	Governing Board	30,300		30,300	110,125	3,465		143,890	
1111001	Chancellor	81,046		81,046	353,711	827		435,584	
1111305	Marketing & Communications	56,440		56,440	170,763	15,240	5,000	247,443	
	CHANCELLOR	<u>167,786</u>	<u>0</u>	<u>167,786</u>	<u>634,599</u>	<u>19,532</u>	<u>5,000</u>	<u>826,917</u>	
1111301	Student & Institutional Success	11,306	9,600 (c)	20,906	293,912	21,146		335,964	
1111302	Community & Workforce Dev	5,000	3,500 (c)	8,500	104,658	20		113,178	
1114003	Research, Plng & Technology	5,000	25,000 (c)	30,000	211,813			241,813	
1114001	Research, Plng & Inst Effect	32,519		32,519	292,308			324,827	
1114008	DS Planning	5,000		5,000				5,000	
1113501	IT-General	69,295		69,295	2,276,389	21,068	81,496	2,448,248	
1113521	IT 1-Time Funds DSC SP Alloc	0		0		22,661		22,661	
1113503	IT-Dist Serv PCs	19,000		19,000				19,000	
	VC STUDENT & INST'L SUCCESS	<u>147,120</u>	<u>38,100</u>	<u>185,220</u>	<u>3,179,080</u>	<u>64,895</u>	<u>81,496</u>	<u>3,510,691</u>	
1114501	Human Resources	100,269		100,269	1,643,993 (d)	6,601		1,750,863	
1113008	HR Dept Training	5,000	(1,804) (d)	3,196				3,196	
1113406	HR Collective Bargaining	47,720	(47,720) (d)	0				-	
1114523	HR Recruiting Expense	56,142		56,142		5,834		61,976	
1114525	HR-IT Payroll/HR Support						91,200	91,200	
1115201	HR Emp & Retiree Ben Off Oper	2,950		2,950				2,950	
1115301	HR Safety - Prevention Compl	50,387		50,387				50,387	
1117101	Payroll	8,756		8,756	405,086	24,828		438,670	
	VC HUMAN RESOURCES	<u>271,224</u>	<u>(49,524)</u>	<u>221,700</u>	<u>2,049,079</u>	<u>37,263</u>	<u>91,200</u>	<u>2,399,242</u>	
1116001	Business Services	10,470		10,470	403,751			414,221	
1116002	District Office Services	37,568		37,568		3,454		41,022	
1116102	Audit & Prof. Services	114,886		114,886		2,000		116,886	
1117001	Accounting	12,099		12,099	603,480	3,053	5,600	624,232	
1117002	Accounting- Student Loan Processing	4,350		4,350		1,563		5,913	
1117501	Budget & Admin Services	6,300		6,300	406,718			413,018	
1117636	DS Ops Exp Rechg	232,002		232,002				232,002	
1118030	Facilities, Pln & Const Mgmt	20,700		20,700	196,829	10,425	10,000	237,954	
1118031	DS Utilities	10,000		10,000		10,265		20,265	

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1118032	Facil Mt - Fire Systems	50,000		50,000		43,702			93,702
1118033	Facil Mt - Emerg Pwr & Sec Sys	5,000		5,000		29,745			34,745
1118034	Facilities 1-Time Funds							33,000	33,000
1118101	Mt-Electronics	61,924		61,924	392,746	12,409			467,079
1115302	DS Safety & Emergency Prep	5,000		5,000				20,000	25,000
1119400	Campus & Parking Services	59,344	62,700 (c)	122,044	263,582	7,117			392,743
1119405	CAPS 1-Time Funds DSC SP Alloc	0		0		590		25,000	25,590
1118501	Purchasing	11,076		11,076	425,105				436,181
1118581	Purchg-Error&Corrections	1,000		1,000					1,000
1118601	Warehouse	15,948		15,948	313,776	2,827			332,551
1118602	Warehouse-Stores Adjustments	1,000	(1,000) (a)	0					-
1118603	Warehouse-Fuel & Maint.	8,750		8,750					8,750
1118681	Warehouse-Shipping Abatement	(2,500)		(2,500)					(2,500)
	VC BUSINESS SERVICES	664,917	61,700	726,617	3,005,987	127,150	0	93,600	3,953,354
1195581	Emp Ben-BENEFITS HLDG Unrest - In Formula				4,591,616				4,591,616
1195581	Emp Ben-BENEFITS Unrest - Abatement (STRS/PERS Offset)				(120,278)				(120,278)
1195581	Emp Ben-BENEFITS Unrest - DS Ben Reduce Budget				(400,000)				(400,000)
1117613	District Services Site	3,000		3,000		840			3,840
1116003	DS DEI Activities	702		702					702
1117630	DS Site Contingency	61,086 (a)	1,000 (a)	62,086			(200,000)	(62,086)	(200,000)
1117630	Use 1-Time DS Site Contingency to partially fund incr								-
1117517	DS Retirement Incentives								-
1195010	Pending CSEA SET & RAF								-
1195009	DS COLA	82,000 (b)	(55,231) (b)	26,769				(26,769)	-
1195009	Beginning Balance Less POCO						184,717	(182,441)	2,276
1117582	Raise pending distribution (object 2197)								-
1117582	Less 1-time 1/2 of raise -Alloc to Fd 41/Access Control Proj 7311								-
1117505	Transfer to Fund 41 - use 1-Tim 4% sav								-
1195009	Strategic Plan Activity Allocations - use 1-Time 4% save								-
1195009	DS Beginning Balnce Alloc. - Use 1-Time Beg Bal to partially fund increases								-
1195009	DS Beginning Balnce Alloc. Strategic Plan Activity Allocations								-
	District Services Operations	146,788	(54,231)	92,557	4,071,338	840	(15,283)	(271,296)	3,878,156

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	TOTAL DISTRICT SERVICES	<u>1,397,835</u>	<u>(3,955)</u>	<u>1,393,880</u>	<u>12,940,083</u>	<u>249,680</u>	<u>(15,283)</u>	<u>-</u>	<u>14,568,360</u>

Summary by Organizational Area:									
Chancellor		167,786	0	167,786	634,599	19,532	0	5,000	826,917
VC Student & Institutional Success		147,120	38,100	185,220	3,179,080	64,895	0	81,496	3,510,691
VC Human Resources		271,224	(49,524)	221,700	2,049,079	37,263	0	91,200	2,399,242
VC Business Services		664,917	61,700	726,617	3,005,987	127,150	0	93,600	3,953,354
District Services Operations		146,788	(54,231)	92,557	4,071,338	840	(15,283)	(271,296)	3,878,156
Total District Services		<u>1,397,835</u>	<u>(3,955)</u>	<u>1,393,880</u>	<u>12,940,083</u>	<u>249,680</u>	<u>(15,283)</u>	<u>0</u>	<u>14,568,360</u>

Notes: At TB

(a) Add back 1-time use of Contingency in 18/19 for portion of increases	61,086
Add \$1,000 from 1118602 released	<u>1,000</u>
	<u><u>62,086</u></u>
(b) Add back 1-time use of COLA in 18/19 for portion of increases	82,000
2019/20 COLA projected at 3.26%	45,569
Use of COLA to fund baseline reallocations noted in (c)	<u>(100,800)</u>
	<u><u>26,769</u></u>

8,868,745	Payroll Forecast
4,071,338	Benefits
-	Bargaining Holding
<u>12,940,083</u>	Total Committed

At AB

(c) Permanent Baseline Reallocations

VC SIS - align baseline with anticipated expenses	9,600
Comm/Workforce Dev - align baseline with anticipated expenses	3,500
Research, Plan, Tech - provide training funds	25,000
CAPS - shift salaries to 30% Unrestricted from current 25%	<u>62,700</u>
	<u><u>100,800</u></u>

(d) Permanent Baseline Reallocation

HR Non-Salary Baseline Reduction	(1,804)
HR Non-Salary Baseline Reduction	(47,720)
HR Threshold Committed Increase for Org Mod	<u>49,524</u>
	<u><u>-</u></u>

+ AB DS Adj By Position
Payroll Forecast amount
of \$1,594,469 = \$1,643,993

(e) One-Time Strategic Planning Allocations

CAPS 1-Time Funds - Key Boxes	25,000
Accounting - Equipment	5,600
Facilities - Uniform provider change	10,000
Safety and Emergency Prep - network pop-up software	20,000
IT General - Strata Transition	81,496
Payroll - Strata Support	91,200
Marketing/Communications - Logo Manuals	5,000
Facilities 1-Time - Vehicle Replacement	<u>33,000</u>
	<u><u>271,296</u></u>

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