

## **INSTITUTIONAL RESEARCH & PLANNING COMMITTEE**

(Committee Reporting to the Districtwide Coordinating Educational Council)

### **Charge**

The Institutional Research & Planning Committee (IRPC) supports a culture of inquiry by providing quantitative and qualitative data to inform planning and decision making processes throughout the district, improve student learning and achievement, and enhance institutional effectiveness through the process of continuous quality improvement. Each fall semester the IRPC will review and rank research requests submitted by the colleges and District Services. The IRPC recommends to the District Coordinating Educational Council (DCEC), and periodically evaluates the annual district research and planning agenda. The IRPC provides guidance to the District Office of Research, Planning & Institutional Effectiveness regarding annual research priorities, during the preparation and evaluation of district plans, and development of annual institutional effectiveness reports. The IRPC also acts as an Institutional Review Board (IRB) regarding both internal and external requests for applied educational research, when needed.

### **Chair**

Senior Dean, Research, Planning & Institutional Effectiveness

### **Composition**

Vice President of Instruction, Cuyamaca College  
Vice President of Academic Affairs, Grossmont College  
Vice President of Student Services, Cuyamaca College  
Vice President of Student Services, Grossmont College  
Vice President of Administrative Services, Cuyamaca College  
Vice President of Administrative Services, Grossmont College  
Academic Senate President or designee, Cuyamaca College  
Academic Senate President or designee, Grossmont College  
Vice President Classified Senate (2)  
Student Representative, Cuyamaca College  
Student Representative, Grossmont College  
[District Services Representative](#)  
Planner or designee, Research, Planning & Institutional Effectiveness

### **Meeting Schedule**

Meetings to be held once per semester, or as needed.  
Special meetings may be called by the Chair.  
Reports to DCEC at least once per semester.