



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Districtwide Executive Council
Monday, July 11, 2011, 1:00 p.m.
Cuyamaca College Student Center, Room I-209

Meeting Notes

Present: Wendy Corbin, Michael Copenhaver, Cheryl Houston, Jim Mahler (arrived at 1:30 p.m.),
Cindy Miles, Erin Miller, Cheryl-Anne Phillips, Sue Rearic, Michael Wangler, Mark Zacovic

Absent: Sunny Cooke, Sue Gonda, Kim Widdes

Others Present: Janet Castanos (for Sunny Cooke), Jeff Lehman (for GC Academic Senate, arrived at 1:35 p.m.)

Recorder: Valeri Wilson

Convened: 1:05 p.m.

Issues	Discussion, Action, and Follow-Up
A. Review of July 19, 2011, Governing Board Docket	<p>The draft Board meeting agenda and docket items were posted to the DEC Intranet site for review prior to the meeting.</p> <p><i>Item 304 Ratifications of Signatures</i>—Sue Rearic asked council members to contact her with any questions.</p> <p><i>Item 305 Annual Labor Compliance Report</i>—The docket item and attachment are being finalized and will be sent to council members once completed.</p> <p><i>A 400 Item</i> will be added to reduce the retention to 5% for the GC Griffin Center/Student and Administrative Services masonry bid.</p> <p><i>Item 501 Personnel Actions</i>—Several positions may be added to the docket item, and revisions will be made under the “Position Changes” section.</p>
B. Accreditation Preparation	<p>Chancellor Miles shared that a District Accreditation Coordination Committee is being formed to coordinate activities from a Districtwide perspective. The committee will be chaired by Jerry Buckley; will include representation from both colleges and District Services; and is modeled after a successful committee at Los Rios Community College District.</p>
C. Operating Procedures Update <ul style="list-style-type: none">▪ ME1—Institutional Memberships▪ PU2—Purchasing Process	<p>Sue Rearic provided an overview of the process for changing board policies, administrative procedures, and operating procedures. Council members reviewed the proposed revisions to ME1 and PU2 and made suggestions for further modifications. The OPs will be added to the Intranet site and Rearic asked members to let her know if there are any further questions or concerns.</p>

Issues	Discussion, Action, and Follow-Up
D. Governance Structure Handbook	The Chancellor reported that her office is revising the Governance Structure Handbook with global changes such as correcting references to bargaining groups.
E. District Services Reorganization	Chancellor Miles provided an update on the District Services reorganization, saying they will not be going forward at this time with the Executive Vice Chancellor position. A senior Human Resources consultant will be hired to be on-site 2-3 days per week for direct day-to-day oversight and to review practices to build efficiencies and increase effectiveness.

Adjourned: 2:05 p.m.