



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**Districtwide Executive Council**  
**Monday, April 9, 2012, 1:00 p.m.**  
**Grossmont College Griffin Gate, Room 60-180C**

**Meeting Notes**

**Present:** Sunny Cooke, Wendy Corbin, Tim Corcoran, Sue Gonda, Jim Mahler (arrived 1:10 p.m.), Cindy Miles, Ryan Montalvan, Cheryl-Anne Phillips (arrived 1:10 p.m.), Sue Rearic (arrived 1:35 p.m.), Michael Wangler, Kim Widdes

**Absent:** Michael Copenhaver, Cheryl Houston, Erin Miller, Mark Zacovic

**Others Present:** Julianna Barnes (for Mark Zacovic), Peg Marcus (ASGC, arrived 1:10 p.m.), Brian Nath (left at 1:55 p.m.), Walter Sachau (for Admin. Association)

**Recorder:** Valeri Wilson

**Convened:** 1:05 p.m.

Issues	Discussion, Action, and Follow-Up
<p>A. Review of April 17, 2012, Governing Board Docket</p> <ul style="list-style-type: none"> <li>◆ Pre-board discussion on Core Success Indicators—4:00 p.m., Health &amp; Sciences Complex, Room 34-172</li> <li>◆ Final Reading               <ul style="list-style-type: none"> <li>▪ AP 2410 Preparation and Revision of BPs/APs</li> <li>▪ BP/AP 3050 Institutional Code of Ethics</li> <li>▪ BP/AP 3060 Institutional Code of Conduct</li> <li>▪ BP/AP 3501 Campus Security and Access</li> <li>▪ BP/AP 3555 Alcoholic Beverages</li> <li>▪ BP/AP 3900 Political Activity (technical change only)</li> </ul> </li> </ul>	<p>The draft Board meeting agenda and docket items were posted to the intranet DEC web page prior to the meeting.</p> <p>Brian Nath reported on the Technology Plan and showed where it is posted on the Employee Intranet. Council members discussed department input and the process for development of the Plan. The Chancellor requested that information be added to the IS Department website to help clarify areas of responsibility for groups such as ATAC and ITAC.</p> <p><i>Item 201 Board Policies Update and Item 652 Administrative Procedures Update</i>—The BPs and APs listed on the docket (and included on the DEC agenda for final reading) were all recommended to move forward to the Governing Board for approval or to the Chancellor to be issued.</p> <p><i>Item 301 Budget Status and Requested Changes</i>—Wendy Corbin had a question regarding what accounts are included in expenditure classification “7. Other Outgo &amp; Reserves.” Sue Rearic said the information is included in the Adoption Budget posted online, and she will send a detailed report to DEC members.</p> <p><i>Item 501 Personnel Actions</i>—The Chancellor reported there may be an addition for the Vice Chancellor, Human Resources position.</p>

Issues	Discussion, Action, and Follow-Up
<p>B. Policies and Procedures Status and Review</p> <ul style="list-style-type: none"> <li>◆ Second Reading                             <ul style="list-style-type: none"> <li>▪ BP/AP 3505 Emergency Preparedness &amp; Management Plan</li> <li>▪ BP/AP 3515 Reporting of Crimes</li> <li>▪ BP/AP 3520 Local Law Enforcement</li> <li>▪ BP/AP 3540 Sexual/Other Assaults Occurring on District Property</li> <li>▪ BP/AP 7130 Compensation</li> <li>▪ BP/AP 7241 Confidential Administrator Evaluation</li> <li>▪ BP/AP 7600 Public Safety Department</li> </ul> </li> <li>◆ First Reading                             <ul style="list-style-type: none"> <li>▪ BP/AP 3310 Records Retention and Destruction</li> <li>▪ BP/AP 3550 Drug Free Environment and Drug Prevention Program</li> <li>▪ BP/AP 5550 Speech: Time, Place, and Manner</li> <li>▪ BP/AP 6620 Naming of Facilities</li> </ul> </li> </ul>	<p>The Chancellor displayed a schedule including the total number of BP/APs in process and remaining to be done, and shared that CCLC's Update 20 is expected to be received within the next few days.</p> <p>The BP/APs listed on the agenda were reviewed by Council members with the following action:</p> <ul style="list-style-type: none"> <li>▪ <i>BP/AP 3550</i> will be reviewed for legal and HR compliance.</li> <li>▪ <i>BP/AP 5550</i> were pulled from the agenda for further review.</li> </ul> <p>All the policies and procedures will move forward to the next step for the DEC meeting scheduled on May 7, 2012.</p>
<p>C. Other Business</p>	<p>Sunny Cooke invited Council members to attend the Grossmont College Anniversary activities, including the sock hop on Friday, April 13, and the Open House on Saturday, April 14, and to participate in the attempt to break a world record.</p>
<p>D. Next meeting</p>	<p>The next DEC meeting is scheduled for Monday, May 7, at 2:00–3:30 p.m. in the Cuyamaca College Student Center, Meeting Room 3 (Room I-209).</p>

Adjourned: 2:30 p.m.