



DISTRICTWIDE EXECUTIVE COUNCIL

MEETING NOTES

Monday, December 3, 2012, 2:00–3:30 p.m.
Grossmont College Griffin Gate, Room 60-180A

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|------------------------------|-----------------|-------------------------------------|-----------------------------|-----------------------------|-------------------------------------|
| Chair: Chancellor | Cindy Miles | <input checked="" type="checkbox"/> | AFT Representative | Jim Mahler | <input checked="" type="checkbox"/> |
| VC Business Services | Sue Rearic | <input checked="" type="checkbox"/> | Admin Assoc. President | Michael Copenhaver | <input checked="" type="checkbox"/> |
| Interim VC Human Resources | Tim Corcoran | <input type="checkbox"/> | Confidential Representative | Kim Widdes | <input checked="" type="checkbox"/> |
| President-CC | Mark Zacovic | <input checked="" type="checkbox"/> | FOP Representative | Ryan Montalvan | <input type="checkbox"/> |
| President-GC | Sunny Cooke | <input checked="" type="checkbox"/> | | | |
| ASGCC President | Ariel Satele | <input checked="" type="checkbox"/> | Also present: | Pat Murray, GCCCD | |
| ASGC President | Peg Marcus | <input checked="" type="checkbox"/> | | Governance Taskforce Member | |
| Academic Senate President-CC | Michael Wangler | <input checked="" type="checkbox"/> | | (left at 2:40 p.m.) | |
| Academic Senate President-GC | Sue Gonda | <input checked="" type="checkbox"/> | Recorder | Valeri Wilson | |
| Classified Senate President | Wendy Corbin | <input checked="" type="checkbox"/> | | Convened 2:10 p.m. | |
| CSEA President | Cheryl Houston | <input checked="" type="checkbox"/> | | | |

| Issues | Discussion, Action, and Follow-Up |
|---|--|
| <p>A. GCCCD Governance Handbook</p> <ul style="list-style-type: none"> ◆ Process for evaluation of governance structure and function | <p>Council members reviewed the Handbook, and discussed suggestions for further revisions. The Handbook will be going to the Governing Board in January for approval.</p> <ul style="list-style-type: none"> ◆ Evaluation process–Council reviewed the Evaluation section on page 4 and whether the triennially requirement to evaluate the effectiveness of the structure and processes has been met. Members agreed the best way to proceed would be to send questions to the councils and committees in the handbook to consider. <p>Action: Council members were asked to think about what questions to ask the councils and committees, how to gather back the information, who would write the report, and whether a taskforce is needed to continue organizing the process. This item will be on the January 7 DEC meeting agenda for discussion.</p> |
| <p>B. Review of December 11, 2012, Governing Board Docket</p> | <p>The draft Board meeting agenda and docket items were posted to the DEC website prior to the meeting. Council members reviewed and discussed the docket items.</p> <ul style="list-style-type: none"> ◆ Item 502 Short-Term Hourly Assignments–The Grossmont College Spring 2013 assignments will be added to the docket item, which will be reposted for DEC review. |
| <p>C. Policies and Procedures Review</p> | <p>The board policies (BPs) and administrative procedures (APs) were reviewed with the following action:</p> <ul style="list-style-type: none"> ◆ Final Reading: The BP/APs listed for final reading were all recommended to move forward to the Governing Board for approval or to the Chancellor to be issued with no further changes, as follows: <ul style="list-style-type: none"> ▪ AP 4260 Prerequisites and Co-requisites ▪ BP/AP 5011 Admission and Concurrent Enrollment of High School and Other Minors ▪ BP/AP 6700 Civic Center and Other Facilities Use ▪ BP/AP 7310 Nepotism ▪ BP/AP 7700 Whistleblower Protection |

| Issues | Discussion, Action, and Follow-Up |
|---|--|
| <p><i>Policies and Procedures Review (Continued)</i></p> | <ul style="list-style-type: none"> ◆ Second Reading: Council discussed revisions needed to the BP/APs listed for a second reading, with the following actions: <ul style="list-style-type: none"> ▪ BP/AP 2510 Participation in Local Decision Making (combined 2510, 2515, and 2520)–The information regarding the councils and committees on which the various groups have designated representatives will be taken out of the AP, but will stay in the Governance Handbook. ▪ BP/AP 3435 Discrimination and Harassment Investigations–Tim and Kim will review and edit the BP/AP. ▪ BP/AP 6800 Safety–The BP/AP will be sent to Cliff Diamond and the Safety Committee for review. ▪ BP/AP 7270 Student Workers–The Classified Staffing Needs Taskforce will be asked to review and edit the BP/AP. ◆ First Reading: AP 2710.1 Conflict of Interest Code was not reviewed in the interest of time and will be on the next agenda for review. As it is a technical change only, it is not necessary to go through three readings. |
| <p>D. Next Meeting</p> | <p>The next DEC meeting will be held on Monday, January 7, 2013, at 2:00–3:30 p.m. in the Cuyamaca College Student Center, Meeting Room 3.</p> |

Adjourned: 3:40 p.m.