



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Districtwide Executive Council
Monday, February 13, 2012, 1:00 p.m.
Grossmont College Griffin Gate, Room

Meeting Notes

Present: Wendy Corbin, Michael Copenhaver, Sue Gonda, Cheryl Houston, Jim Mahler, Cindy Miles, Cheryl-Anne Phillips (arrived 1:20 p.m.), Sue Rearic (arrived 1:15 p.m.), Michael Wangler, Kim Widdes, Mark Zacovic

Absent: Sunny Cooke, Erin Miller

Others Present: Tim Flood (for Sunny Cooke)

Recorder: Valeri Wilson

Convened: 1:10 p.m.

Issues	Discussion, Action, and Follow-Up
<p>A. Review of February 21, 2012, Governing Board Docket</p>	<p>The draft Board meeting agenda and docket items were posted to the intranet DEC web page prior to the meeting.</p> <p><i>Item 201 Board Policies Update and Item 655 Administrative Procedures Update</i>—The BPs and APs listed on the docket (and included on the DEC agenda for final reading) were all recommended to move forward to the Governing Board for approval or to the Chancellor to be issued.</p> <p><i>Item 502 Short-Term Personnel Actions</i>—Sue Rearic reported that the PE19 procedure is being reviewed to ensure better oversight. They aim to have a set of operational procedures in place for the next fiscal year.</p>
<p>B. Policies and Procedures Status and Review</p> <ul style="list-style-type: none"> ◆ First Reading <ul style="list-style-type: none"> ▪ BP/AP 3050 Institutional Code of Ethics ▪ BP/AP 3060 Institutional Code of Conduct ▪ BP/AP 3501 Campus Security and Access ▪ BP/AP 3555 Alcoholic Beverages 	<p>The Chancellor led a discussion regarding the review process for new and revised policies and procedures, and emphasized the importance of the 60-day (or less) timeline.</p> <p>The BP/APs listed on the agenda for a first reading were reviewed by Council members with the following action:</p> <p><i>AP 3060</i>—Revisions were suggested to the “Consequences of Violation” section.</p> <p><i>AP 3501</i>—A question came up regarding the need to alert campus police when an employee is coming onto district grounds during off hours. Sue Rearic will find out from campus police the policy for being alerted.</p>
<p>C. Next meeting</p>	<p>The next DEC meeting is scheduled for Monday, March 12, at 1:00–2:30 p.m. in the Cuyamaca College Student Center, Meeting Room 3 (Room I-209).</p>

Adjourned: 2:30 p.m.