

Note: This procedure is **legally required** to reflect changes in Title 5.

New – GCCCD Procedure

First Reading–4/23/12
Second Reading–5/23/12
Final Reading–6/25/12
DEC Final Reading–7/9/12

AP 4227 Repeatable Courses

Reference: ***Title 5 Sections 55040, 55041, 55253, and 56029***

Date Issued:

[CCLC template language, except italicized language]

The Grossmont-Cuyamaca Community College District (District) Chancellor shall ensure that these procedures are in compliance with Title 5 Regulations and include, but may not be limited to the following circumstances:

Under special circumstances, students may repeat courses in which a C or better grade was earned.

A student may repeat a course where substandard academic work has not been recorded when repetition is necessary for a student to meet legally mandated training requirement as a condition of continued paid or volunteer employment. The student must certify or document that course repetition is necessary to complete legally mandated training. Students can repeat such courses any number of times, even if they received a grade of C or better; however, the grade received by the student each time will be included in calculations of the student's grade point average.

The District must identify and designate such repeatable courses in its catalog. The District must also determine and certify that each repeatable course is one in which either the course content differs each time the course is offered or the course is an activity course subject to certain criteria. Foreign language courses, ESL courses and non-degree-applicable basic skills courses are not considered "activity courses" based on the above criteria.

Examples of activity courses that qualify as repeatable courses include physical education courses and courses in music, fine arts, theater, and dance. Absent substandard academic work, courses may not be repeated for more than three semesters *or three times* including summers and intersessions.

Students with disabilities can repeat a special class for students with disabilities any number of times when an individualized determination verifies that such repetition is required as a disability-related accommodation for the student for one of the reasons specified in Title 5 Section 56029.

Students are allowed to repeat an occupational work experience course if a college only offers one course in occupational work experience in a given field and that course is not offered as a variable unit open-entry/open-exit course. Where only one occupational work experience course is offered subject to the above conditions, students may be permitted to repeat this

course any number of times as long as they do not exceed the limit on the number of units of cooperative work experience set forth in Title 5 Section 55253(a).

The Chancellor shall ensure that the District develop and implement a mechanism to allow it to properly monitor course repetition.