



Districtwide Executive Council
Monday, March 12, 2012, 1:00 p.m.
Cuyamaca College Student Center, Room I-209

Meeting Notes

Present: Sunny Cooke, Wendy Corbin, Tim Corcoran, Michael Copenhaver, Sue Gonda, Cheryl Houston, Jim Mahler, Cindy Miles, Cheryl-Anne Phillips, Sue Rearic, Michael Wangler, Kim Widdes, Mark Zacovic

Absent: Erin Miller

Recorder: Valeri Wilson

Convened: 1:12 p.m.

Issues	Discussion, Action, and Follow-Up
<p>A. Review of March 20, 2012, Governing Board Docket</p> <ul style="list-style-type: none"> ◆ Notice—Special Board Workshop on Conflict of Interest/Ethics March 20, 4:00 p.m., Cuyamaca College Student Center Room I-209 	<p>The draft Board meeting agenda and docket items were posted to the DEC website prior to the meeting.</p> <p><i>Closed Session</i>—Sunny Cooke reported that consideration of a Grossmont College student expulsion will be included in the closed session agenda.</p> <p><i>Presentations</i>—A sabbatical leave project presentation by Cuyamaca College faculty may be added this month. Mike Wangler will arrange the presentation with faculty, for either the March or May Board meeting.</p> <p><i>Item 201 Board Policies Update</i>—BP 2015 Student Governing Board Members and BP 3501 Campus Security and Access were both recommended to move forward to the Governing Board for approval.</p> <p><i>Items 204 and 205 (pending)</i>—The Chancellor announced that, at the Board’s request, resolutions are being prepared in support of the <i>Millionaires Tax Initiative</i> and <i>Governor’s Tax Initiative</i>.</p> <p><i>Item 502 Short-Term Personnel Actions</i>—Sunny Cooke asked to pull Grossmont’s short-term personnel request for this month.</p>
<p>B. Policies and Procedures Status and Review</p> <ul style="list-style-type: none"> ◆ Information/Final Reading <ul style="list-style-type: none"> ▪ AP 2410 Prep and Revision of BP/APs ◆ Second Reading <ul style="list-style-type: none"> ▪ BP/AP 3050 Institutional Code of Ethics ▪ BP/AP 3060 Institutional Code of Conduct ▪ BP/AP 3501 Campus Security and Access ▪ BP/AP 3555 Alcoholic Beverages 	<p>All the BP/APs listed on the agenda were reviewed by Council members, with the following action:</p> <p><i>AP 2410</i>—Council reviewed proposed revisions and suggested further changes. Members were asked to send any further suggestions to Valeri Wilson before the end of the week. Valeri will send out a revised AP 2410 for members to discuss with constituency groups. Any feedback should be sent to Valeri before the next DEC meeting, when the procedure will be on the agenda for final review.</p> <p><i>AP 3050</i>—Council suggested minor revisions to the procedure.</p> <p><i>AP 3060</i>—Jim Mahler will forward suggested language for changes to the procedure.</p>

Issues	Discussion, Action, and Follow-Up
<p><i>Policies and Procedures (continued)</i></p> <ul style="list-style-type: none"> ◆ First Reading <ul style="list-style-type: none"> ▪ BP/AP 3505 Emergency Preparedness & Management Plan ▪ BP/AP 3515 Reporting of Crimes ▪ BP/AP 3520 Local Law Enforcement ▪ BP/AP 3540 Sexual/Other Assaults Occurring on District Property ▪ BP/AP 7130 Compensation ▪ BP/AP 7241 Confidential Administrator Evaluation ▪ BP/AP 7600 Public Safety Department 	<p><i>AP 3501</i>—Council discussed issues with department names; 4/10 schedules; and non-business hours, with the distinction between buildings being open and grounds being open. Revisions will be made to the procedure.</p> <p><i>AP 3555</i>—Council suggested revisions for the procedure.</p> <p><i>AP 3515</i>—Sue Rearic will send Council members a link to the <i>Annual Security Report</i> posted on the website, for reference.</p> <p><i>BP/AP 7130</i>—Council discussed the statement regarding prohibition, which may be included in another policy or procedure. Valeri Wilson will review the policies to ensure they use substantially the same language.</p> <p><i>BP 7600</i>—Council suggested revisions for the policy.</p> <p>All the policies and procedures will move forward to the next step for the DEC meeting scheduled on April 9, 2012.</p>
<p>C. Other Business/Updates</p>	<ul style="list-style-type: none"> ▪ The Chancellor announced there will be a special closed session Board meeting on Wednesday, March 14, to act on a recommendation regarding the release of one probationary employee in the Administrators' Association. ▪ Council discussed adopting a 4/10 work schedule for summer 2012 and issues with hours of operation for various departments; and recommended that the District adopt a 4/10 work schedule for the 9-week period of June 4–August 3, 2012.

Adjourned: 2:35 p.m.