

Note: This procedure is **legally required**. Because there have been no amendments to the Kristin Smart Campus Safety Act of 1998, and because the Board of Governors has not enacted regulations, it is recommended that the procedures simply restate the Board Policy, and also **incorporate any local practices** that have been developed and agreed upon with local law enforcement agencies.

First Reading—3/12/12
Second Reading—4/9/12
Final Reading—5/7/12

Revised - GCCCD Procedure

AP 3520 Local Law Enforcement

Reference: ***Education Code Section 67381;
34 Code of Federal Regulations Section 668.46***

Date Issued: December 03, 2008 Last Updated:

[CCLC template language, except italicized language]

The Grossmont-Cuyamaca Community College District (District), through its Public Safety Department; has established written agreements on behalf of each District site, with local law enforcement agencies. The agreement clarifies operational responsibilities for investigations occurring at each location for Part I violent crimes, defined by law as willful homicide, forcible rape, robbery, and aggravated assault.

The written agreements designatess which law enforcement agency has operational responsibility for violent crimes and delineates the specific geographical boundaries of each agency's operational responsibility, including maps as necessary.

The written agreements required by ~~the~~ board policy are public records and are made available for inspection by members of the public upon request to the District Public Safety Department.

Department

The District Public Safety Department maintains a close working relationship with local law enforcement authorities. The District Public Safety Department occasionally works with other law enforcement agencies, including the City of San Diego, Police Department, the El Cajon Police Department and the San Diego County Sheriff's Department. Meetings may be held between the leaders of these agencies on both a formal and informal basis.

The District Public Safety Department and the jurisdictional local law enforcement agencies communicate regularly on the scene of incidents that occur in and around the campus area. When incidents arise that require joint investigative efforts, resources, crime related reports and exchanges of information, the District Public Safety Department will work closely with the jurisdictional local law enforcement agency.

In response to a call, the District Public Safety Department will take the required action, dispatching an officer or asking the victim to file an incident report. All incident reports received by the District Public Safety Department are forwarded to the Director of Public Safety for review and potential action.

The District Public Safety Department may investigate a report when it is deemed appropriate.

Crimes should be reported to the District Public Safety Department to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the District Public Safety Department in a timely manner.

The District Public Safety Department has complete police authority to apprehend and arrest anyone involved in illegal acts on-campus. If minor offenses involving District rules and regulations are committed by a student, the Public Safety Office may also refer the individual to the campus Office of Student Affairs. Major offenses such as rape, murder, aggravated assault, robbery, and auto theft are reported to the jurisdictional local law enforcement agency.

The District Public Safety Department personnel work closely with the local, state, and federal police agencies to solve these serious felony crimes. The District Public Safety Department is not a part of the local 911 Emergency System. Through coordination with local law enforcement agencies, any criminal activity engaged in by students at off-campus locations of student organizations, is monitored and recorded. This information is provided to the Public Safety Office for any action or follow-up that may be required.

In aligning this procedure with the intent of the codes and regulations referenced above: Campus "Pastoral Counselors" and Campus "Professional Counselors," when acting as such are not considered to be campus security officers and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

As defined in the regulations and codes referenced above:

- ◆ A Pastoral Counselor ~~is an employee of a District~~ is a person who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling, and who is functioning within the scope of that recognition as a pastoral counselor. [Update #20]
- ◆ A Professional Counselor is an employee of a District whose official responsibilities include providing psychological counseling to members of the District's community and who is functioning within the scope of his or her license or certification.