



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Districtwide Executive Council
Monday, May 7, 2012, 1:00 p.m.
Cuyamaca College Student Center, Meeting Room 3
Meeting Notes

Present: Wendy Corbin (Classified Senate), Tim Corcoran (Human Resources), Michael Copenhaver (Admin. Association), Sue Gonda (GC Academic Senate), Cheryl Houston (CSEA), Jim Mahler (AFT), Cindy Miles (Cabinet), Erin Miller (ASGCC), Cheryl-Anne Phillips (ASGC), Sue Rearic (Cabinet), Michael Wangler (CC Academic Senate), Kim Widdes (Confidential), Mark Zacovic (Cabinet, left at 2:20 p.m.)

Absent: Sunny Cooke (Cabinet), Ryan Montalvan (FOP)

Others Present: Tim Flood (for Sunny Cooke), Mark Rensink (for FOP), Peg Marcus (ASGC president-elect), Ariel Satele (ASGCC President-elect), Victoria Simmons (New VC Human Resources)

Recorder: Valeri Wilson

Convened: 2:05 p.m.

Issues	Discussion, Action, and Follow-Up
A. Review of May 15, 2012, Governing Board Docket	<p>The draft Board meeting agenda and docket items were posted to the intranet DEC web page prior to the meeting.</p> <p><i>Item 302 Budget Revisions</i>—Sue Rearic said that the District Strategic Planning & Budget Council (DSP&BC) will be discussing a recommendation to move approximately \$2.5 million from the current fiscal year to help next year's budget, which may be added to the docket item.</p> <p><i>Item 502 Short-Term Hourly Assignments</i>—The Chancellor asked that all listed positions starting in the next fiscal year be held for further review.</p>
B. Policies and Procedures Status and Review	<p>All the BP/APs listed on the agenda were reviewed by Council members, with the following action:</p> <p>Final Reading:</p> <ul style="list-style-type: none">BP/AP 3515 Reporting of Crimes—References do not match between the BP and AP, and will be reviewed to determine if they should list the same references. Revisions were suggested for the AP.BP/AP 3540 Sexual/Other Assaults Occurring on District Property—Proposed changes to the AP were discussed and more information requested. Council members discussed whether it would be possible to include the list of services referred to in the AP on a website or some other easily-accessible location for student and employee reference. The Chancellor will discuss the idea with the Districtwide Coordinating Educational Council (DCEC) at their next meeting.BP/AP 7600 Public Safety Department—Tim Corcoran will send the proposed revisions to legal counsel for review.BP/AP 4020 Program, Curriculum & Course Development, BP/AP 4102 Occupational/Vocational Technical Programs, BP/AP 4105 Distance Education—The Chancellor pulled the BP/APs from the agenda for further discussion with DCEC. BP/AP 4105 will also be reviewed regarding Title IV certification requirements.

Issues	Discussion, Action, and Follow-Up
<p><i>Policies and Procedures Review – continued</i></p>	<ul style="list-style-type: none"> ▪ BP 2015 Student Governing Board Members—Approved with a change to the code reference. ▪ The following BP/APs listed for final reading were recommended to move forward to the Governing Board for approval or to the Chancellor to be issued: <ul style="list-style-type: none"> ♦ BP 2100 Board Member Elections ♦ BP 2750 Board Member Absence from the State ♦ BP 7335 Health Examinations ♦ BP/AP 3200 Compliance with Accreditation Standards ♦ BP/AP 3505 Emergency Preparedness & Management Plan ♦ BP/AP 3520 Local Law Enforcement ♦ BP/AP 4260 Prerequisites and Co-requisites ♦ BP/AP 5010 Admissions ♦ BP/AP 5500 Standards of Student Conduct ♦ BP/AP 7130 Compensation ♦ BP/AP 7241 Confidential Administrator Evaluation <p>Second Reading: Council members reviewed the BP/APs listed for second reading and had no further proposed revisions. The following items will move forward for final reading at the DEC meeting scheduled on June 11, 2012:</p> <ul style="list-style-type: none"> ▪ BP/AP 3310 Records Retention and Destruction ▪ BP/AP 3550 Drug Free Environment and Drug Prevention Program ▪ BP/AP 6620 Naming of Facilities <p>First Reading:</p> <ul style="list-style-type: none"> ▪ BP/AP 5550 (3900) Speech: Time, Place, and Manner—The Chancellor pulled the BP/AP from the agenda for further review. ▪ BP/AP 3820 Donations and Gifts—Council members agreed that the minor proposed revisions did not require further review and recommended they move forward to the Governing Board this month. ▪ BP/AP 3250 Institutional Planning—Revisions were suggested and the BP/AP will move forward for second reading at the June DEC meeting. <p>The Chancellor asked Council members to review all the BP/APs moving forward, and let her know if there are any questions or further proposed revisions.</p>
<p>C. Comprehensive Master Planning (Education/ Technology/Facilities/ Human Resources/ Diversity, Equity, and Inclusion)</p>	<p>Chancellor Miles shared that Victoria Simmons has been hired as a consultant to begin work on a comprehensive Human Resources Plan. Her contract as a consultant ends on June 30, and she will begin her employment with the District as Vice Chancellor Human Resources on July 1.</p> <p>The HR Plan is part of the comprehensive master planning process. The Facilities Plan will be discussed during the District Strategic Planning and Budget Council meeting this afternoon. All master plans will be reviewed by DEC before being sent to the Governing Board for approval.</p>
<p>D. Other Business/Updates</p>	<p>Mike Wangler asked about a draft BP/AP on Emeritus Status, which will be added to the agenda for the next Academic Senate Leaders meeting with the Chancellor.</p>