

Note: The following policy is being **revised** to coincide with recent changes to the Title 5 Regulations regarding repeatability and apportionment. These revisions coincide with the new **legally required** procedure. Local practice may be inserted.

Revised – GCCCD Policy

DCEC Approved–9/24/12
DEC Reading–10/8/12

BP 4225 Course Repetition

Reference: ***Title 5, Sections 55040, 55041, 55044, 58161; and Board Policies BP 2410 and BP 2510***

Adoption Date: December 18, 2001 Updated: March 18, 2008

Grossmont-Cuyamaca Community College District ~~S~~students may repeat a course in which a substandard final grade (D, F, NP, or NC) or a withdrawal (W) was earned; extenuating circumstances exist and can be demonstrated; a significant lapse of time has occurred; the repetition is necessary to meet a legal mandate as a condition of continued pay or voluntary employment; or, a student with disability needs to repeat a special class for students with disabilities. ~~A course may be repeated only once under this policy.~~

Any courses taken in an effort to alleviate substandard academic work may be repeated twice for a maximum of three times in the Grossmont-Cuyamaca Community College District. This total includes all attempts in which a student has received a W or a substandard academic notation, and is inclusive in courses taken at either Cuyamaca College or Grossmont College.

When course repetition occurs, the permanent academic record shall be annotated in such a manner that all work remains legible as part of the permanent record, insuring a true and complete academic history.

Under special circumstances, students may repeat courses in which a C or better grade was earned as defined in administrative procedures.

~~A student may not repeat a course in which a grade of “C” or higher was earned except by petition under extenuating circumstances. If such circumstances do exist, the grade earned in the repeated course shall not be counted in calculating the student’s GPA.~~

~~(Administrative procedures shall be based upon old Board Policy 518-Repetition of Courses)~~