

Note: This procedure is **suggested as good practice**. Local practice has been inserted according to CCLC example.

New – GCCCD Procedure

First Reading–7/23/12
Second Reading–8/27/12
DEC Reading–9/4/12

AP 5055 Enrollment Priorities

Reference: **Education Code Sections 66025.8 and 66025.9;
Title 5 Section 58106**

Date Issued:

Enrollment in courses, course sections, classes (courses) and programs at Grossmont-Cuyamaca Community College District (District) will be limited to students meeting properly established prerequisites and co-requisites for all applicable courses. The Chancellor shall ensure that course prerequisites and co-requisites shall be set forth in detail in the Grossmont College and Cuyamaca College catalogs and posted on the District website. See BP and AP 4260 Prerequisites and Co-requisites

In compliance with defined regulation, enrollment may also be limited in one or more sections to students enrolled in one or more courses, provided that a reasonable percentage of all sections of the course do not have such restrictions.

In compliance with one or more of the defined limited enrollment criteria, the District has established enrollment priorities. Priority shall be given to the following special populations in their respective categories as defined in the group order listed below:

- Group 1—First priority for enrollment will be given to the following special populations:
 - Veterans up to four (4) years after the date of honorable discharge, and active members of the Armed Forces of the United States
 - Current foster youth, and former foster youth up to age 24
 - Extended Opportunity Programs and Services (EOPS) eligible students
 - Disabled Students Programs and Services (DSPS) eligible students
- Group 2—Second priority will be granted to continuing District students with 45 – 70 degree- applicable units
- Group 3—Third priority will be given to recently graduated high school students and first-time to college students who have fully matriculated
- Group 4—Fourth priority will be given to continuing students with 12 or more units (GCCCD degree-applicable and GCCCD non-degree applicable) but not more than 44.5 GCCCD degree-applicable units
- Group 5—Fifth priority will be granted to continuing students with 0 – 11.5 units (GCCCD degree-applicable and GCCCD non-degree applicable and continuing students with 70.5 – 90 GCCCD degree-applicable units
- Group 6—Sixth priority will be given to new applicants who have applied, but have not gone through the matriculations process

The Chancellor shall ensure that the enrollment priorities, for the defined categories; and the process to petition to change priority registration status for continuing students, shall be set forth

in detail in the Grossmont College and Cuyamaca College catalogs and posted on the District website. See BP 5052 Open Enrollment.