



DISTRICT EXECUTIVE COUNCIL

MEETING NOTES

Monday, February 11, 2013, 1:00–2:30 p.m.
Grossmont College Griffin Gate, Room 60-180A

Chair: Chancellor	Cindy Miles	<input type="checkbox"/>	CSEA President	Rocky Rose	<input checked="" type="checkbox"/>
VC Business Services	Sue Rearic	<input checked="" type="checkbox"/>	AFT Representative	Jim Mahler	<input checked="" type="checkbox"/>
Interim VC Human Resources	Tim Corcoran	<input checked="" type="checkbox"/>	Admin Assoc. President	Michael Copenhagen	<input checked="" type="checkbox"/>
President-CC	Mark Zacovic	<input type="checkbox"/>	Confidential Admin Rep.	Arleen Satele	<input checked="" type="checkbox"/>
President-GC	Sunny Cooke	<input checked="" type="checkbox"/>	Confidential Employees Rep.	Kim Widdes	<input checked="" type="checkbox"/>
ASGCC President	Ariel Satele	<input checked="" type="checkbox"/>	FOP Representative	Ryan Montalvan	<input checked="" type="checkbox"/>
ASGC President	Peg Marcus	<input checked="" type="checkbox"/>	Also present:		
Academic Senate President-CC	Alicia Munoz	<input checked="" type="checkbox"/>	Sr. Dean, RPIE	Chris Tarman, arr. 2:00 pm	
Academic Senate President-GC	Sue Gonda	<input checked="" type="checkbox"/>	Classified Senate Rep	Yvette Macy	
Classified Senate President	Wendy Corbin	<input type="checkbox"/>	Recorder	Valeri Wilson	

Convened: 1:05 p.m.

Issues	Discussion, Action, and Follow-Up
A. Policies and Procedures Review	<p>Sue Rearic chaired the meeting. The board policies (BPs) and administrative procedures (APs) were reviewed with the following actions:</p> <p>Final Reading: The BP/APs listed for final reading were all recommended to move forward to the Governing Board for approval or to be issued by the Chancellor, as follows:</p> <ul style="list-style-type: none"> ◆ BP 2010 Board Membership ◆ BP/AP 2110 Vacancies on the Board ◆ BP 2200 Board Duties and Responsibilities ◆ BP 2315 Closed Session Meetings–Minor revisions were suggested, and Council discussed questions regarding items allowed in closed session discussions. Action: Valeri will match the listed items with code references and send to Council members. ◆ BP/AP 2350 Speakers ◆ BP/AP 2360 Minutes ◆ BP/AP 2410 Board Policies and Administrative Procedures ◆ BP 2430 Delegation of Authority to the Chancellor ◆ BP 2432 Chancellor Succession ◆ BP/AP 2610 Presentation of Initial Collective Bargaining Proposals–Approved with revisions to both the BP and AP. ◆ BP/AP 4010 Academic Calendar ◆ BP/AP 6800 Safety–Approved with revisions to the AP. <p>First Reading:</p> <ul style="list-style-type: none"> ◆ BP/AP 7320 Fingerprinting–Tim and Kim will review and edit the BP/AP, which will return for a second reading at the March 11 DEC meeting. <p>In Process:</p> <ul style="list-style-type: none"> ◆ Tim and Kim reported revisions are underway on BP/AP 3435 Discrimination and Harassment Investigations and BP/AP 7270 Student Workers.

Issues	Discussion, Action, and Follow-Up
<p>B. Review of February 19, 2013, Governing Board Docket</p>	<p>The draft Board meeting agenda and docket items were posted on the DEC website prior to the meeting. Council members reviewed and discussed the docket items.</p> <ul style="list-style-type: none"> ◆ Item 501 Personnel Actions—Council discussed the “Position Changes” and “Human Resources Restructure” sections. Tim displayed a draft of the proposed new HR organization chart and discussed the positions. <p>Action: Sue will add the Associate Vice Chancellor of Advancement and Communication (AVC) position and department organization chart to the next DSL agenda. The job description and organization charts for the AVC position will be sent to Council members. The restructure wording will be modified for clarity.</p> <ul style="list-style-type: none"> ◆ Item 502 Salary Schedule Modification—Sue announced that this item was pulled from the agenda. Sunny stressed concerns with not going forward with the item due to issues with recruitment, retention, internal promotion opportunities, and accreditation concerns. Council members discussed ideas for next steps.
<p>C. Governance Handbook Triennial Evaluation— Discussion on how to evaluate the quality and effectiveness of the District’s participatory governance process.</p>	<p>Chris Tarman led a discussion regarding the accreditation standard requirement to regularly review the structure and process for decision-making, and methods to move forward.</p> <p>Action: Chris will provide examples of surveys for committee evaluations. DEC Members will ask the committees they sit on to review the updated committee information in the Governance Handbook and be thinking about whether changes are needed. This item will return for further discussion on survey questions and how to move forward.</p>
<p>D. Campus Safety (Mahler, Gonda, Munoz)</p>	<p>Jim, Sue, and Alicia reported on concerns from faculty regarding campus safety and requests for information on what to do and how to respond. Sue provided an update on emergency preparedness and plans for communication and training.</p>
<p>E. Next Meeting</p>	<p>The next DEC meeting will be held on Monday, March 11, 2013, at 1:00–2:30 p.m. in the Cuyamaca College Student Center, Meeting Room 3.</p>

Adjourned: 2:45 p.m.