

AP 7270 Student Workers

Reference: ***Education Code Sections 69960(f) and 88003;
Government Code Section 18220***

Date Issued: April 11, 2013

Foster Care Employment Preference

The Grossmont-Cuyamaca Community College District (District), when hiring for internships and student assistant positions, shall give preference to applicants up to 26 years of age who are, or have been, dependent children in foster care.

Federally and State-Funded College Work-Study Program

To be eligible for the work-study and/or work experience program, District students must complete the Free Application for Federal Student Aid (FAFSA), be awarded under federal or state methodology, be selected for a position, and complete all required hiring documents prior to the start of work. They must be enrolled in at least 6 units and must maintain satisfactory academic progress according to federal guidelines. If required by program needs (e.g. Child Development Center), a Live Scan background check and TB test may be required. Work cannot exceed 40 hours per week.

District Student Employees

In addition to the federally or state-funded college work study programs, the District also employs students who either attend GCCCD or another accredited college or university. Students eligible to work in this employment category must be enrolled full-time (12 units or as defined by the program in which they are enrolled).

Students will be eligible for work during the summer if they meet the full-time eligibility requirements for the prior fall or spring semester; they do not have to be enrolled full-time for summer. Student workers must work fewer than 20 hours in a work week and must not be academically disqualified or on any form of academic probation.

Additionally, a student employed in this category must be selected for the position and complete all required hiring documents prior to the start of work. Non-GCCCD students must pass a Live Scan background check and TB test. Other program specific needs may require a Live Scan background check and TB test of all student workers (e.g. Child Development Center). An individual working in the category of student worker shall be limited to a cumulative maximum of 6 academic years within the District. Work for any portion of the academic year constitutes as one year. Summer school will count toward only one academic year.

Students who fall below the full-time threshold (but maintain 6 units) or are academically disqualified or on academic probation in the fall and spring semesters may complete work in the current semester only. If this occurs, student will not be employed the following semester and until they have reached full-time status and are no longer academically disqualified or on academic probation.