



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Districtwide Executive Council
Monday, May 9, 2005
Heritage of the Americas Museum

Meeting Notes

Present: J. Austin, S. Beasley, J. Ford, B. Lastimado, T. Martinez, G. Perri, D. Quittner, R. Rose, B. Smith, O. Suarez, B. Tiffany, R. Walker

Absent: M. Amov, C. Slusher

Others Present: J. DeSaracho (for M. Amov)

Recorder: J. Danks

Review of May 17 Regular Governing Board Meeting Agenda

Suarez presented the May 17 regular Board docket for review.

- ▶ Closed Session—Approval to withdraw from the Statewide Association of Community Colleges will be removed from closed session items.
- ▶ Item 152—Academic Senate Report—Suarez stated this is a Board assignment to Grossmont and Cuyamaca Colleges Academic Senates.
- ▶ Item 304—Ratification of Signatures on Agreements—Austin distributed Attachment A.
- ▶ Item 311—Authorization to Sign Contracts and Purchase Orders—Austin stated Barbara Starks and Dana Quittner would be removed and Ben Lastimado added to the docket item.

Austin reported on budget, finance, and public works items. Lastimado reported on personnel items.

Review Charge of District Councils (DEC, DCEC, DSP&BC)

A handout was distributed explaining the charge, chair, composition, and meeting schedule for each council. Discussion included Brown Act requirements; whether student trustees should sit on the councils; and how items are placed and pulled from the Governing Board agenda. Suarez stated DEC is an advisory council to the Chancellor. The Chancellor, as Governing Board Secretary, and in conjunction with the Governing Board President, places and removes items from the docket. Suarez said it would be a good idea to have this issue reviewed by legal counsel.

Action: District legal counsel to review the law pertaining to who and how items are placed and removed from the Governing Board meeting agenda.

Summary/Status of Revisions to District Operating Procedures

There was no discussion concerning the Operating Procedures on the agenda other than a comment from Walker that IS8 did not afford sufficient protection to a victim of computer misconduct. Discussion ensued regarding the difference in Board Policies, Administrative Procedures, and Operating Procedures; and a timeline for streamlining the process for shared governance/constituent review. Ford stated the Cuyamaca College Academic Senate received the Board Policies and Operating Procedures for a First Reading, and stated the Final Reading would not take place until Fall when faculty return. Suarez recommended

scheduling a workshop for DEC members on Monday, May 23, 2005, at noon, for two hours to allow DEC to review policies that have been distributed and to implement a process to streamline.

Action: Schedule special DEC meeting on Monday, May 23, 2005, noon, at the Heritage of the Americas Museum. Items on the agenda to include clarification of Board Policy, Administrative Procedure, and Operating Policy; streamlining the process through shared governance; parking space for Classified Employee of the Year; and CSEA's request for unit modification.

May 9 DEC Meeting Notes posted to the District website at:

<http://www.gcccd.net/district-wide.minutes/DEC.docs/DEC.May.09.2005.minutes.doc>

The meeting adjourned at 2:15 p.m.

jjd