



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

## Districtwide Executive Council

Monday, December 4, 2006  
District Annex Conference Room

### Meeting Notes

Present: J. Austin, Z. Close, D. Colli, J. Ford, B. Hash, B. Hertel, B. Lastimado, D. McDade, G. Perri, S. Rearic, B. Smith, B. Tiffany

Absent: S. Beasley, D. Quittner, R. Rose, S. SeEVERS, O. Suarez

Others Present Pat Ardilla, Bob Eygenhuysen, Amber Garner, Pat Murray

Recorder: V. Wilson

Convened: 1:08 p.m.

In the Chancellor's absence, Vice Chancellor Human Resources and Labor Relations Ben Lastimado chaired the meeting.

#### **Changes to Agenda**

The following policies and procedures were removed from the agenda:

- BP 3518-Child Abuse Reporting
- AP 3300-Public Records
- AP 3540-Sexual and Other Assaults on Campus
- BP 4225-Course Repetition
- BP 5016-Probation, Disqualification, and Readmission
- AP 6810-Smoking Ordinance

#### **Review of December 12, 2006, Regular Governing Board Meeting Agenda**

Lastimado presented the December 12, 2006, regular Board meeting docket for review.

- ✓ **Item 151—Designated Smoking Areas Presentation**—Both Perri and Colli believe they will have their areas finalized before the Board meeting, and Eygenhuysen will check the status on Friday.
- ✓ **Item 153—Report on Cabinet Contract Investigation**—Austin reported that the investigator plans to make a presentation on his findings, and hard copies will be available once finalized.
- ✓ **Item 205—Board Policy Updates**—The following issues were discussed:
  - Why the Board pulled these policies from the November meeting;
  - Whether some of the policies include potential working condition issues;
  - The Board's request regarding administrative procedures; and
  - Clarification to DEC regarding how to bring the policies to the Board.
- ✓ **Item 206—District Mission Statements**—Hertel will check the minutes from the November Board meeting to insure the Board's questions are all covered in his presentation.
- ✓ **Item 207—Academic Calendars 2007-2008**—Hertel will be the point person for questions at the Board meeting.
- ✓ **Item 304—Ratification of Signatures**—Attachment A was distributed.
- ✓ **Item 501—Personnel Actions**—Lastimado's office electronically distributed the draft item.

- ✓ **Item 502—Short-Term Hourly**—Lastimado's office electronically distributed the draft item, and revisions will include the PE19s.

### **Board Policies and Administrative Procedures**

#### **Chapter 2 (by Quittner)**

- ✓ **BP 2200—Board Duties and Responsibilities** (second reading)
  - Questions and comments should go directly to Quittner before the next meeting and final reading.
- ✓ **BP 2715—Board Code of Ethics** (second reading)
  - Ford had a question and thought Quittner had pulled this item from today's agenda. Since this is not the final reading, questions are to go directly to Quittner.
- ✓ **AP 2350-Speakers** (first reading)
  - Questions and comments should go directly to Quittner before the next meeting, for the second reading of this procedure.
- ✓ **AP 2710-Conflict of Interest** (first reading)
  - Smith referred to paragraph six of BP 2710, which states that the Chancellor shall establish administrative procedures to provide for disclosure of assets. She does not believe the wording on the AP explains or addresses this section, and suggested spelling out statutory codes covering this so that the AP and BP match.

#### **Chapter 3 (by Lastimado)**

- ✓ **AP 3410—Nondiscrimination** (first reading)
  - Smith referred to paragraph three of BP 3410, which states that procedures shall be established to ensure all members of the college community can present complaints and have them heard. She does not believe the AP addresses this section and suggested changes be made to match the BP.

#### **Chapter 6 (by Quittner)**

- ✓ **BP 6740—Citizens' Bond Oversight Committee** (first reading)
  - Questions and comments should go directly to Quittner before the next meeting, for the second reading of this policy.

#### **Chapter 7 (by Lastimado)**

Lastimado stated his items would be ready for final reading next month, and to contact him with any questions or comments on the following:

- ✓ **AP 7100—Diversity** (second reading)
- ✓ **BP and AP 7233—Claim for Work Out of Classification** (second reading)
- ✓ **BP and AP 7320—Fingerprinting** (second reading)
- ✓ **BP and AP 7351—Check Out at End of Employment** (second reading)

### **Other Discussions**

DEC discussed whether there was a better way to arrange the AP/BP process. Lastimado stated he would ask the Chancellor to hold a special DEC meeting to go over the policies and procedures.

Smith's agenda items **C. – Meetings to Discuss District Business**, and **D. – District Committee Structure**, will be rolled over to the next meeting. She requested that these items be on next month's agenda before **Policies and Procedures**.

Adjourned 2:40 p.m.