



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Districtwide Executive Council

Monday, November 6, 2006
Heritage of the Americas Museum

Meeting Notes

Present: S. Beasley, Z. Close, D. Colli, J. Ford, B. Hertel, B. Lastimado, G. Perri, D. Quittner, S. Rearic, R. Rose, S. SeEVERS, B. Smith, O. Suarez

Absent: J. Austin, B. Hash, B. Tiffany

Others Present Bob Eygenhuysen, Jim Fenningham

Recorder: V. Wilson

Convened: 1:05 p.m.

Review of November 14, 2006, Regular Governing Board Meeting Agenda

The Chancellor presented the November 14, 2006, regular Board meeting docket for review.

- ✓ **Item 105—Closed Session**—Smith inquired as to whether an independent investigating agency had been selected. Rearic confirmed there had been a selection and will forward the information to Smith.
- ✓ **Item 202—Board Policy Updates**—Revised Board Policies BP 2350—Speakers; BP 2710—Conflict of Interest; BP 3410—Nondiscrimination; BP 3540—Sexual and Other Assaults Occurring on District Property; and BP 6810—Smoking Ordinance, were distributed and approved by council to go to the Board for approval.
- ✓ **Item 203—Mission Statements**—Distributed.
- ✓ **Item 304—Ratification of Signatures**—Attachment A was distributed.
- ✓ **Item 502—Short-Term Hourly**—None to report. Lastimado is reviewing assignments for qualifications and may submit an item to the Board.

Board Policies and Administrative Procedures

Chapter 2 (by Quittner)

- ✓ **BP 2200—Board Duties and Responsibilities** (First Reading). Revisions discussed:
 - Referencing policy to a specific Accreditation Standard.
- ✓ **BP 2710—Conflict of Interest** (Final Reading). Send to Board for approval.
- ✓ **BP 2715—Board Code of Ethics** (First Reading). Revisions discussed:
 - Referencing policy to a specific Accreditation Standard, as above;
 - Consistent terminology for Board President/Board chair;
 - Consider changing “sacred public trust” to non-religious statement.

Chapter 3 (by Rearic)

- ✓ **AP 3300–Public Records** (Final Reading). Discussion included:
 - Concerns over releasing grades, singling out teachers, and recent case precedents.
 - Address Operating Procedures in greater detail.Quittner recommended she and Lastimado work on revisions and return to the December DEC meeting for another reading.

Chapters 3, 6, and 7 (by Lastimado)

- ✓ **BP 3410–Nondiscrimination** (Final Reading). Send to Board for approval.
- ✓ **BP 3540–Sexual and Other Assaults** (Final Reading). Send to Board for approval.
- ✓ **BP 6810–Smoking Ordinance** (Final Reading). Revise to include effective date of January 22 when classes resume. Send to the Board for approval with revisions.
- ✓ **AP 6810–Smoking Ordinance** (Final Reading). Revise to include specific details.
Revisions discussed:
 - Consistency with the policy regarding the effective date and one-year review;
 - Clarify the role or coordination of the vice chancellors regarding the designation of employees as deputies;
 - Clarify people/positions within the district to be deputized;
 - Provide information on the citation/violation and consequences for violation.Once the above information is incorporated into the AP, it is to return to the December meeting for further discussion.
- ✓ **AP 7100–Diversity** (First Reading). Discussion included:
 - Whether name of committee should be Screening/Interview Committee or Selection Committee. Close recommended language mirror AP for faculty/staff selection. Lastimado will verify and electronically send out the correct terminology.
- ✓ **BP and AP 7233–Claim for Work Out of Classification** (First Reading). Discussion included:
 - Whether “by the Board” should be stricken from the first sentence, as the Board does not set job description. Lastimado will verify wording.
- ✓ **BP and AP 7320–Fingerprinting** (First Reading). Discussion included:
 - What constitutes “assisting” in Child Development Centers. Lastimado will do more research as to wording and specific details, and bring to DEC in December for another reading.
- ✓ **BP and AP 7351–Check Out at End of Employment** (First Reading). Points discussed:
 - Incorporating library materials and other district property into the Check Out Form – recommended a box under “Supervisor” to cover library materials and other District/Campus property;
 - Website and electronic account issues – need to find a way to include email, website postings, and any other electronic account issues;
 - Reference to full-time and contract classified employees – Smith would like a copy of all the policies and procedures that cover other employees, to verify they are consistent and all employees are covered.Lastimado will work on revisions for the next DEC meeting.

Chapters 4 and 5 (by Hertel)

- ✓ **BP 4225–Course Repetition** (Status). Hertel distributed the current policy and draft of the revisions. Will go to DCEC on Friday and should be ready for a first reading at the December DEC meeting.

- ✓ **BP 5016–Probation, Disqualification, and Readmission** (Status). Hertel distributed the current policy and draft of the revisions. Will go to DCEC on Friday and should be ready for a first reading at the December DEC meeting.

Adjourned 2:35 p.m.