



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Districtwide Executive Council

Monday, October 9, 2006
District Annex Conference Room

Meeting Notes

Present: Z. Close, D. Colli, J. Ford, B. Hertel, B. Lastimado, D. McDade, G. Perri, D. Quittner, S. Seevers, B. Smith, O. Suarez, B. Tiffany, R. Rose

Absent: J. Austin, B. Hash

Others Present: P. Ardilla, B. Eygenhuysen, S. Rearic, C. Sudano

Recorder: J. Danks

Convened: 1:10 p.m.

Review of October 17, 2006, Regular Governing Board Meeting Agenda

The Chancellor presented the October 17, 2006, regular Board meeting docket for review.

- Item 135—Announcement Related to Negotiations between United Faculty and GCCCD Board of Trustees, Lastimado stated the District and United Faculty would be sunshining items for negotiation on the Docket of Business.
- Item 152—Introduction of New Faculty—Grossmont College, it was determined that Grossmont College Distinguished Faculty Member Gary Phillips would be added to the docket.
- Item 304—Ratification of Signatures, Attachment A was distributed.
- Item 306—Out-of-Country Travel to Rosarito Beach, Baja California, Mexico, the Chancellor asked for additional information on the educational purpose of the trip.
- Item 501—Personnel Actions, the draft item was distributed electronically by Lastimado's office.
- Item 502—Short-Term Hourly, the draft item was distributed electronically by Lastimado's office.
- Item 653—Extra-Pay Assignments, council was informed that this is Part 2 of the first part of the item that was approved by the Board on September 19.

Board Policy/Administrative Procedures Update and Process

Council referred to the handout distributed at the September 11, meeting, concerning Board Policies and Administrative Procedures. The following items were distributed:

- ✓ Updated Board Policy grid
- ✓ Updated Administrative Procedure grid
- ✓ AP 3300-Public Records (Final Reading)
- ✓ BP 6810-Smoking Ordinance (First Reading)
- ✓ AP 6810-Smoking Ordinance (First Reading)

Chapter 2 Board Policies (by Quittner)

- ✓ **BP 2200-Board Duties and Responsibilities**, Quittner reported it is being reviewed and drafted.
- ✓ **BP 2350-Speakers**, Quittner stated it will be ready for a second reading at the November meeting.

- ✓ **BP 2710-Conflict of Interest**, was first read on April 7, 2006. Quittner reported the changes are consistent with the new law and recommends that it move forward.
- ✓ **BP 2715-Board Code of Ethics**, Quittner reported the policy is being drafted. She is awaiting the piece on violations. Quittner will submit a draft for review at the November meeting.

Chapter 3 Board Policies (by Lastimado)

- ✓ **BP 3410-Nondiscrimination**, Lastimado recommends moving it forward as changes reflect current statutory authority and added revisions to reflect Title V language.
- ✓ **BP 3518-Child Abuse Reporting**, Lastimado and Eygenhuysen reported on their research and review of this policy with legal counsel and the State Chancellor's Office. A draft has not been prepared. The issue is whether to identify the District as a reporter. The Chancellor stated the Attorney General recommends that teachers be trained in child abuse reporting, and asked for additional information on the matter. He stated that in the absence of training, there is no legal obligation to report. Issues discussed included the District becoming a reporter of child abuse and suspected child abuse, sanctions, and liability. Eygenhuysen will conduct further research, and prepare a draft policy for review at the November meeting.
- ✓ **BP 3540-Sexual and Other Assaults on Campus**, Lastimado recommends it be moved forward to the Governing Board for approval, as changes are statutory in nature. The Chancellor concurred.

Chapter 4 Board Policies (by Ford and Smith)

- ✓ **BP 4225-Course Repetition**. Ford and Smith did not have a status report, however Tiffany stated it is being reviewed for purposes of Districtwide treatment, and asked for stakeholder review. The Chancellor requested a meeting of the Vice Presidents of Instruction and Senate Presidents be arranged to review the policy. The policy will return to DEC for the November meeting.

Chapter 5 Board Policies (by Hertel)

- ✓ **BP 5016-Probation, Disqualification, and Readmission**. Hertel reported he had not received any feedback. Colli stated the issues are: 1) The language of the board policy and college catalogs is inconsistent and requires a policy revision to remove the 12-unit language from Academic Probation section; and 2) Whether disqualification applies to both colleges or the college where the academic performance lead to disqualification. Ford stated language in the catalogs requires review regarding the students who take only one class and get placed on academic probation. The Chancellor stated the Districtwide Coordinating Educational Council should review this matter, with subsequent follow-up at DEC.

Chapter 6 Board Policies (by Lastimado)

- ✓ **BP and AP 6810-Smoking Ordinance**. The draft policy and procedure was distributed by Lastimado and Eygenhuysen containing the recommendations of the September 11, DEC meeting. Recommendations for changes to the policy include reference to "district property" in the first line and adding a sentence stating, "The policy shall be reviewed one year after the date of implementation." Recommendations for changes to the procedure are that references to tobacco use be inclusive of all tobacco and smoking products, and consistent throughout the policy and procedure; and to include the reference to current law. The Chancellor asked Eygenhuysen to distribute revised drafts of the policy and procedure to DEC members post-meeting, and stated the timeline is for "final reading" at the November DEC, and submission to the Board for approval in December.

Chapter 7 Board Policies (by Lastimado)

- ✓ **BP 7100-Commitment to Diversity.** Lastimado stated the procedure, not the policy is being reviewed. Remove policy from grid.
- ✓ **BP 7233-Claims for Work Out of Classification.** Lastimado will distribute the policy electronically to DEC showing the change.
- ✓ **BP 7320-Fingerprinting.** Lastimado will distribute the policy electronically to DEC showing the change.
- ✓ **BP 7335-Health Examinations.** Lastimado will redistribute policy electronically.
- ✓ **BP 7700-Whistleblower Protection.** Lastimado does not have the policy changes ready for review.

The Chancellor requested that the stakeholders for each chapter make a determination on policy changes as to whether they are technical in nature or substantive. If the changes are substantive, the changes are to be conveyed on a cover sheet. The leads are to review all policy and procedures with their constituent groups and track development and status. Smith recommended that a "first reading" is review of an actual draft, not just the distribution of one. Lastimado suggested that when policy revisions are handed out, they are not a "first reading" until the following month.

Mission Statements

Colli stated the two college Mission Statements under consideration are reasonably similar in the first paragraph pursuant to the report from the senates. Grossmont College Academic Senate has a revision to the first sentence in the District Mission Statement. The Chancellor stated further discussion would be deferred to Districtwide Strategic Planning & Budget Council, later today.

Other

The Chancellor requested that council set aside an hour and a half for the next two meetings and that Districtwide Strategic Planning & Budget Council begin at 2:30 p.m.

Adjourned: 2:50 p.m.