



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

## Districtwide Executive Council

**Monday, September 11, 2006**  
**Heritage of the Americas Museum**

### Meeting Notes

Present: J. Austin, S. Beasley, Z. Close, D. Colli, J. Ford, B. Hertel, B. Lastimado, G. Perri, D. Quittner, S. Seevers, B. Smith, O. Suarez (arrived at 1:25 p.m.), B. Tiffany, R. Rose

Absent: B. Hash

Others Present Bob Eygenhuysen

Recorder: J. Danks

Convened: 1:07 p.m.

Vice Chancellor-Business Services Jim Austin convened the meeting.

#### **Review of September 19, 2006, Regular Governing Board Meeting Agenda**

Austin presented the September 19, 2006, regular Board meeting docket for review.

- Item 152—Accreditation Self-Study Progress Reports will be presented to the Board by the college presidents and co-chairs.
- Item 201—Board Policy Updates, Dr. Suarez stated BP 2350-Speakers, will be removed from the item pending further discussion with the Board President.
- Item 202—Trustee Absence, to excuse the absence of Trustee Caruthers at the Board Retreat on August 17, 2006.
- Item 304—Ratification of Signatures, Attachment A was distributed.
- Item 306—2006/2007 Adoption Budget, Austin stated this item would be reviewed in the Districtwide Strategic Planning & Budget meeting immediately following this meeting.
- Item 502—Short-Term Hourly, Lastimado invited everyone to attend the training on September 13.
- Item 503—2005-2006 Tentative Agreement between United Faculty and Grossmont-Cuyamaca Community College District. Lastimado stated the item would include the 2006-2009 agreement.
- Item 652—2006-2007 Institutional Memberships. Austin stated this item would be revised to remove memberships.

#### **BP 6810-Smoking Ordinance/Tobacco Task Force Presentation**

Lastimado distributed a list of the community college smoking policies as of May 2004, the Results of the Student Vote on the Smoking Initiative, and District Tobacco Use Survey. There was lengthy discussion concerning BP 6810-Smoking Ordinance. It was determined that BP 6810 will be revised to reflect designated smoking areas and be brought back to DEC on October 9, at which time Joel Javines will be invited to address enforcement of the policy. The timeframe is to present the policy to the Board for adoption by December. Once adopted and implemented, the policy will be monitored for a period of one year, then brought back to DEC for review. A Tobacco Task Force presentation will be made to the Governing Board at the September 19 meeting.

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## **Governance**

The Chancellor expressed his desire to sponsor a governance workshop in October to address questions, concerns, and areas of improvement, as well as leadership. He asked for recommendations from DEC.

## **Mission Statements**

Perri reminded everyone that review of the Mission Statements should be occurring in shared governance. Mission Statements will be approved this semester prior to accreditation team visits.

## **Board Policy/Administrative Procedures Update**

Jennifer Danks distributed board policy and administrative procedure handouts as referenced in the separate AP/BP agenda. DEC was asked to review the policies and procedures presented and provide comments, status grids, and drafts of procedures.

At the request of Perri, the Chancellor approved Hertel as the lead person to schedule meetings and the development of Chapters 4 and 5 administrative procedures. Hertel will schedule meetings with the vice presidents and senate presidents.

Lastimado distributed:

- ✓ AP 7100 Commitment to Diversity
- ✓ BP 7233 Claims for Work Out of Classification
- ✓ AP/BP 7320 Fingerprinting
- ✓ AP/BP 6810 Smoking Ordinance

## **Vice Chancellor-Business Services Jim Austin**

Dr. Suarez announced Jim Austin would be working in the State Chancellor's Office on a temporary basis until mid-January, on an inter-jurisdictional agreement whereby the District will be reimbursed by the State for his salary and benefits.

Adjourned 2:40 p.m.