



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Districtwide Executive Council

Monday, January 8, 2007
Water Conservation Garden Multi-Purpose Room

Meeting Notes

Present: J. Austin, D. Colli, B. Hertel, B. Lastimado, D. Quittner, S. Rearic,
J. Recktenwald, S. Seevers, B. Smith, O. Suarez, B. Tiffany

Absent: Z. Close, J. Ford, B. Hash, G. Perri, R. Rose

Others Present: Ezequiel Cardenas, Bob Eygenhuysen, Chris Hill, Joe Marron, Mike Wangler

Recorder: V. Wilson

Convened: 1:05 p.m.

Review of January 16, 2007, Regular Governing Board Meeting Agenda

The Chancellor presented the January 16, 2007, regular Board meeting docket for review.

- ✓ **Item 205—Board Policy Updates**—Board policies BP 7320—Fingerprinting; BP 2200—Board Duties and Responsibilities; BP 7233—Claims for Work Out of Classification; and BP 7351—Checkout Policy at End of Employment, are on the agenda for final reading, and pending objections will be submitted to the Board for action.
- ✓ **Item 304—Ratification of Signatures**—Attachment A was distributed.
- ✓ **Item 306—Nonresident Tuition Fee for 2007-2008**—Austin reported on the process for setting the nonresident tuition fee. He will have a list of options within the next few days, with a draft to DEC before the Board meeting.
- ✓ **Item 403—Bid C7296—Grossmont College 200 Dance Studio and 300 West Tenant Improvements**—Item 403 relates to Item 401, and will be switched with Item 402 on the Agenda.
- ✓ **Item 503—Short Term, Student, and Work Study Hourly Pay Schedule Minimum Hourly Rate Increase**—DEC discussed student status and the summer unit requirement. Lastimado will research whether the requirement is a State regulated payroll issue or labor law, and report back to DEC.

Presidential Search Meetings

At the Chancellor's request, Colli reported that he, Dr. Suarez, Trustee Alexander, Amber Green, and Ernie Ewin have been considering proposals from executive committee search firms. They narrowed the choices down to two firms and, after checking references, selected Community College Search Solutions (CCSS).

Meetings to Discuss District Business

Smith asked if DEC would schedule a regular time to be used for additional District meeting needs. DEC discussed that there used to be such a time set aside. The Chancellor requested that Austin and Colli research the previous meeting details and report to DEC next month.

District Committee Structure

DEC discussed consistency within the structure of hiring committees, whether they should be designated by person or by position, how each constituency group selects their representatives, and how to maintain diversity. The Chancellor asked DEC representatives to come back with specific examples of inconsistencies. He asked that everyone review PE9 and related board policies and administrative procedures, and be prepared to discuss this topic at the next DEC meeting.

Policies and Procedures

Chapter 2

- ✓ **BP 2010-Board Membership (first reading)**—Quittner distributed BP 2010 and will email out a revised copy.
- ✓ **BP 2100-Board Elections (first reading)**—Quittner will work on verbiage regarding seats being by number and not by geographical area.
- ✓ **BP 2200-Board Duties and Responsibilities (final reading)**—BP 2200 is a new policy, and is on the agenda for approval by the Governing Board.
- ✓ **BP 2715-Code of Ethics/Standards of Practice (second reading)**—BP 2715 has been circulated to DEC before, but never discussed in a meeting. Comments should go directly to Quittner before next meeting, and final reading will be in March.
- ✓ **AP/BP 2110-Vacancies on the Board (first reading)**—Questions and comments should go directly to Quittner before the next meeting and second reading.
- ✓ **AP 2350-Speakers (second reading)**—Changes discussed include tying the last sentence to the previous paragraph.
- ✓ **AP 2410-Preparation and Revision of Board Policies and Administrative Procedures (first reading)**—Questions and comments should go directly to Rearic before the next meeting and second reading.
- ✓ **AP 2710-Conflict of Interest (second reading)**—Quittner pointed out three new bullet points on page two that are new from CCLC. DEC discussed whether the bullet points should be included in the AP or BP. Quittner will continue to work on the wording.

Chapter 3

- ✓ **AP 3300-Public Records (final reading)**—There were no further questions or comments on this procedure, and it is approved as final.
- ✓ **AP 3410-Nondiscrimination (second reading)**—The only recommendation received was to add the PE as a reference. A revised copy will be distributed at the February DEC meeting for final reading.

Chapter 4

- ✓ **BP 4225-Course Repetition (first reading)**—The audit contained a reference to course repetition which needs to be addressed in the policy or procedures. Rearic or Austin will send the information to Hertel.

Chapter 5

- ✓ **BP 5016-Probation, Disqualification, and Readmission (first reading)**—DEC discussed interventions and student recourse if intervention procedures are not followed. Due to timing issues with the next catalog, the Chancellor stressed that this policy will need to stay on track for a final reading in March. All comments and questions should be sent directly to Hertel.

Chapter 6

- ✓ **BP 6740-Citizens' Bond Oversight Committee (first reading)**—DEC discussed referring to the bylaws in the policy instead of stating them all. Austin and Quittner will check with Bond Council as to whether the Board needs to approve the bylaws.
- ✓ **AP 6810-Smoking Ordinance (final reading)**—The designated areas for each college have been finalized and signage will need to be ready by January 22. The Chancellor asked that the Board be provided with information and a map of the final smoking areas as part of the Vice Chancellors' report.

The Chancellor asked if there were questions or comments on any of the remaining policies. With no further questions or comments, the meeting was adjourned at 3:05 p.m.