



## Districtwide Executive Council

**Monday, May 7, 2007, 1:00 p.m.  
Heritage of the Americas Museum**

### Meeting Notes

Present: Z. Close, D. Colli, J. Ford, B. Hertel, B. Lastimado, G. Perri, S. Rearic, J. Recktenwald, S. Seevers, B. Smith, O. Suarez

Absent: B. Hash, D. McDade, D. Quittner, R. Rose, B. Tiffany

Others Present: Shari Ball, Bob Eygenhuysen, Jim Fenningham, Chris Hill, Joe Marron, Tom Plotts

Recorder: V. Wilson

Convened: 1:05 p.m.

Perri introduced Tom Plotts from Palomar College, attending with her as part of a leadership-mentoring program.

### Governing Board Meetings

#### ➤ **May 15, 2007, Regular Board Meeting**

The Chancellor presented the May 15, 2007, regular Board meeting docket for review.

- **Item 151—Accreditation Self-Study Reports**—Perri and Colli will work together on the presentations. The reports will be added to the docket as a First Reading.
- **Item 304—Ratification of Signatures on Agreements**—Attachment A was distributed.
- **Item 315—Rescission of Student Fees**—Rearic will contact the State Chancellor's Office for a legal opinion on whether board action is required to stop charging fees that were previously approved.
- **Item 501—Personnel Actions**—Lastimado electronically distributed the item. DEC discussed Quittner's title change, alignment of classifications, and salary schedules.
- **Item 505—Classification of Management Positions**—Lastimado distributed listing of Educational/Non-Educational classifications. The Chancellor will review whether Quittner's title change would affect the Educational or Non-Educational (and therefore retreat rights) status. Jim Fenningham will review the list for changes, and will meet with the Chancellor prior to the Board meeting if there are any questions.

Lastimado reported on personnel items. Smith inquired regarding three names submitted for Emeritus status, and adding the item to the agenda.

➤ **March 27, 2007, Governing Board Workshop**

DEC members received a DVD of the Collegial Consultation workshop. The Chancellor asked for suggestions about distributing the DVD. DEC discussed groups and various methods for distribution. The Chancellor asked DEC members to let him know of any other recommendations.

**Monthly Recurring Council and Committee Meetings Calendar**

Rearic distributed a calendar of districtwide and college committee meetings. The fourth Monday of each month, 3:30–5:00 p.m., will be held for special meetings of districtwide councils (DEC, DCEC, and DSP&BC). On the preceding Wednesday, the Chancellor's office will inform the three councils whether that time will be used or released. Smith asked Rearic to note the months that DCEC and the Academic Senate do not meet. Chris Hill asked Rearic to distribute the calendar electronically.

**Human Resources and Labor Relations**

Lastimado's office has been allocated \$10,000 to start developing classified staff training. An additional \$4,000 is allocated to reinforce Administrators' training and develop districtwide training that includes EEOC, ADA, and diversity training. The money is from State staff-development funds. Smith asked to include student discipline and safety training.

Bob Eygenhuysen reported that the District's Emergency Preparedness Plan was selected by the State as the training model for the California Community Colleges.

The Chancellor stated that Operating Procedures EM 15, 16, and 17 needed to be updated.

**Disciplinary Provisions Revision—Immediate Interim Suspension**

Joe Marron distributed revisions to "Immediate Interim Suspension" procedures that will address what would happen should a student not request a hearing. He also distributed *GCCCD Student Discipline Procedures*. DEC discussed the revisions and had the following recommendations:

- In the last sentence, "types of discipline" should be changed to "Types of Disciplinary Actions" to match the title in the referenced handbook.
- The first sentence should clarify who requests the hearing (e.g., "In the event a student does not request a hearing within the ten-day time frame...").

DEC approved the revision with the above changes included.

**Policies and Procedures**

➤ **Final Reading**

- BP 4225 Course Repetition—The changes discussed at the last DEC meeting need to be incorporated into the policy. Hertel will work over the next few days to see if the changes can be finalized to go to the Board. This item may be pulled before the Board meeting.

- The technical changes to the following policies were all recommended to go forward to the Board for action:
  - ♦ BP 4050 Articulation
  - ♦ BP 5120 Transfer Center
  - ♦ BP 5500 Standards of Student Conduct
  - ♦ BP 5550 Speech: Time, Place, and Manner
  - ♦ BP 5700 Athletics
- AP 2410 Preparation and Revision of BPs and APs–Rearic distributed the procedure with the new sections highlighted. DEC discussed revisions to reflect the academic calendar (rather than year) or state “the DEC meeting in September.” After the final changes are made, Rearic will forward the AP to the Chancellor to issue.
- AP 6810 Smoking Ordinance–DEC discussed whether the procedures could be for “tobacco use” instead of “smoking,” and procedures for visitors not following the policy. The AP will come back for another final reading.
- AP 6740 Citizen’s Bond Oversight Committee–DEC ran out of time to discuss questions on this procedure. This will come back for another final reading.

➤ **Second Reading and First Reading**

Due to lack of time, the policies and procedures remaining on the agenda for second and first readings will be brought back to the next DEC meeting.

**Other**

April 9, 2007, meeting Notes were distributed.

Adjourned: 3:10 p.m.