



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Districtwide Executive Council

**Monday, November 5, 2007, 1:00 p.m.
Heritage of the Americas Museum**

Meeting Notes

Present: Z. Close, S. Cooke, S. Farhan, J. Ford, B. Hertel, C. Hill, B. Lastimado, G. Perri, D. Quittner (arr. 1:10 p.m.), S. Rearic (arr. 1:15 p.m.), J. Recktenwald, O. Suarez

Absent: J. Fenningham, W. Hutson, D. McDade, R. Rose

Others Present: Janet Althaus, Bob Eygenhuysen, Joe Marron

Recorder: V. Wilson

Convened: 1:05 p.m.

Review of the November 13, 2007, Governing Board Docket

The Chancellor presented the November 13, 2007, regular Board meeting docket for review.

- Closed Session agenda—the closed session location will be corrected.
- Item 110—Minutes—all three sets of minutes were electronically distributed.
- Item 151—Smoking Evaluation Plan Update—Bob Eygenhuysen will report on the status of the Evaluation Plan and the next steps in the process. The Chancellor directed that a survey be sent to district and colleges prior to the report.
- Item 152—District Technology Needs Update—at Rearic’s request, this report will be postponed to the December Board meeting.
- Item 153—Public Information Requests—the council asked for clarification as to whether the report is on “public information requests” or the “public records act.” The Chancellor’s Office will review the request and correct the agenda if necessary.
- Item 204—Zach’s Resolution—Trustee Barr requested that the Board support this resolution in to support of returning driver’s training classes to high schools.
- Item 304—Ratification of Signatures on Agreements—Rearic distributed Attachment A and advised that there would be revisions before the Board meeting.
- Item 403—Cuyamaca College Pedestrian Walkway Upgrade—Rearic reported that the project title would change to reflect all that the project encompasses.
- Items 501—Personnel Actions—the docket item and attachment were electronically distributed.

- Item 502—Short-Term Hourly Assignments—the docket item and attachments were electronically distributed.
- Rearic reported on the addition of a *Revised Proposition R Funding Plan* docket item.
- The Chancellor reported that the Board Chair would present a short report to thank everyone that was part of the work during the fires and accreditation week.

Screening Committee Confidentiality Statement

The Chancellor stated he continues to believe, and it is legal counsel's belief, that there is little or no difference between the old and new form, but appreciates that the constituent groups have concerns. He asked the basic question "how can we make this statement better?" and asked for an assessment of the new form, how it differs from the old form, and what recommendations might the council and constituent groups have. The council discussed the key areas of concern from the constituent groups.

Dr. Suarez stated he is clearly not interested in a fight over this item. He wants everyone to understand that each employee has personal responsibility when working as an agent for the district. In the spirit of working together, he would like to consider going back to the old form with the full understanding that everything in the new form is imbedded in the old form. In conjunction with the old form, Human Resources will give a more comprehensive orientation of responsibility, liability, and expectations. Council agreed with returning to the old form with a more in-depth orientation.

Council discussed how to move forward and agreed leaders would share the information with their respective constituent groups. Committees that have signed the new form will re-sign the old one. Lastimado stated he will be working on a standard script for training committees, and council members asked that he distribute the script once prepared.

Policies and Procedures

DEC discussed the procedures for revisions and agreed they would like the final reading to include revision markings.

➤ Final Reading

- BP 2220 Committees of the Board—following the October Board meeting, revisions were made at the request of one of the Board Trustees. DEC had no further comments and noted that this policy would be sent to the Board for action.
- AP 2320 Special & Emergency Meetings—approved as final and ready for the Chancellor to issue.
- AP 2340 Agendas—approved as final and ready for the Chancellor to issue.
- AP 2360 Minutes—Quittner recommended changes to clarify that the minutes are referring to the "open" meetings. DEC agreed that after the changes are made, the procedure would be ready for the Chancellor to issue.
- AP 3720 Computer & Network Use—a subcommittee was formed (Ford, Hill, Rearic, Lastimado, Recktenwald, and Henry Eimstad) to review the procedure in depth, including questions regarding reasonable expectation to privacy in email accounts and academic freedom in a professional environment.

- Rearic will distribute the following procedures for final reading at the next DEC meeting:
 - ♦ AP 3540 Sexual and Other Assaults
 - ♦ AP 3555 Use of Alcoholic Beverages
 - ♦ AP 5075 Course Adds and Drops

- Second Reading
 - AP 3518 Child Abuse Reporting–Bob Eygenhuysen distributed the draft policy and procedure along with *California Community Colleges Child Abuse Reporting Procedure Compendium* summarizing how other community colleges reflect mandatory reporters. The Academic Senates still have questions and concerns regarding this issue, and a subcommittee (Hill, Ford, Lastimado, and Eygenhuysen) was formed to work further on the matter. Eygenhuysen will work on arranging for an expert to present a workshop for the district and campuses.

Other

The October 8, 2007, meeting Notes were distributed.

The meeting adjourned at 2:40 p.m.