



Districtwide Executive Council
Monday, April 7, 2008, 1:00 p.m.
District Annex Conference Room

Meeting Notes

Present: Z. Close (left at 2:15 p.m.), S. Farhan, J. Fenningham, J. Ford, B. Hertel, C. Hill, W. Hutson, B. Lastimado, D. McDade, J. Recktenwald

Absent: S. Cooke, G. Perri, D. Quittner, S. Rearic, R. Rose, O. Suarez

Others Present: L. Bertolucci, J. Colson, J. Marron

Recorder: V. Wilson

Convened: 1:05 p.m.

Vice Chancellor Human Resources & Labor Relations Lastimado chaired the meeting.

Deletions from the Agenda

Quarterly Program Management Report
AP/BP 3840 Children on Campus

Review of the April 15, 2008, Governing Board Docket

- Lastimado presented the April 15, 2008, regular Board meeting docket for review.
 - **Item 304 Ratification of Signatures on Agreements**—Attachment A was distributed and revisions discussed.
 - **Item 307 Grossmont and Cuyamaca Colleges Review of Vocational Training Programs**—Wilson will electronically distribute the docket item and attachments.
 - **Item 408 Cuyamaca College Student Center; Notice of Completion and Release of Retentions**—DEC discussed concerns regarding the plumbing. Bertolucci will verify whether the issues have all been addressed and if the contract should remain on the docket item.
 - **Item 501 Personnel Actions**—Recktenwald had concerns regarding a title change and will contact Amber Green to verify whether the reclassification committee reviewed the change. If not, the change will be pulled from the docket item.
- The following documents were electronically distributed prior to the meeting:
 - **Item 110 Minutes**—Draft March 18 regular meeting minutes
 - **Item 501 Personnel Actions**—Draft item and attachments
 - **Item 502 Short-Term Hourly Assignments**—Draft Item and attachments

Policies and Procedures

- Final Reading
 - **AP 2410 Policy and Procedures**—Minor revisions were discussed, and the procedure was approved as final once the changes are incorporated.
 - **BP 2430 Delegation of Authority to the Chancellor**—DEC discussed concerns with wording and the intent of the changes. Wilson will contact Quittner with questions and forward the answers to DEC. The policy will stay on the Board agenda pending answers from Quittner, but will be pulled if there are additional concerns.
 - **BP 2435 Evaluation of the Chancellor**—DEC requested minor revisions before going to the Board. Wilson will contact Quittner regarding the changes and will share any response with DEC. The policy will stay on the Board agenda, but will be pulled if there are additional concerns.
- Second Reading
 - **BP/AP 2105 Election/Appointment of Student Members**—DEC discussed revisions. The policy and procedure will return next month for final reading.
 - **AP 2435 Evaluation of the Chancellor**—The procedure was distributed and discussed. Any further questions and comments should be sent to the Chancellor's office prior to the next DEC meeting and final reading.
 - **AP 2712 Conflict of Interest Code**—The procedure was distributed and will return next month for final reading.
 - The following policies and procedures on the agenda for second reading were not distributed, and will be brought back as second readings at the next DEC meeting:
 - ◆ **BP/AP 6620 Naming of Buildings**
 - ◆ **BP/AP 7131 Employment Contracts for Administrators**

Equal Employment Opportunity Advisory Committee

Lastimado distributed a proposal for the new Equal Employment Opportunity (EEO) Advisory Committee. He will get clarification of "Chancellor Office Nominees (4)" as listed in the proposed composition section, and email the information to DEC.

Lastimado also distributed the Staff Diversity Committee's vision and mission statements.

Other

The March 10, 2008, meeting Notes were electronically distributed.

The meeting adjourned at 2:50 p.m.