



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Districtwide Executive Council
Monday, August 11, 2008, 1:00 p.m.
District Annex Conference Room

Meeting Notes

Present: B. Carino, C. Chiriboga, S. Cooke, B. Hertel, C. Hill, D. McDade,
S. Rearic, J. Recktenwald, O. Suarez, B. Tiffany, M. Wangler

Absent: Z. Close, T. Hankins, B. Lastimado, D. Quittner

Others Present: Amber Green, Brittanie Martinez

Recorder: V. Wilson

Convened: 1:05 p.m.

Governing Board Meetings

- The Chancellor presented the August 19, 2008, regular Board meeting docket for review.
 - **Item 120 Minutes**—Draft minutes of the July 15 regular meeting were electronically distributed.
 - **Item 304 Ratification of Signatures on Agreements**—Rearic will email Attachment A after the meeting.
 - **Item 401 District Five-Year Construction Plan**—The Chancellor asked the college presidents to make the construction plans available to constituency groups.
 - Draft docket item and attachments of the following personnel items were electronically distributed:
 - ◆ **Item 501 Personnel Actions**
 - ◆ **Item 502 Short-Term Hourly Assignments**
- The Chancellor announced that the Annual Capital Construction Workshop will be held on August 26, 2008, at 4:00 p.m. in the Grossmont College Griffin Gate.

Policies and Procedures

- Final Reading
 - **AP 3555 Use of Alcoholic Beverages on District Property**—No further revisions were suggested and the Chancellor will issue the procedure.
 - **AP 7111 College President Selection**—DEC discussed concerns with adding enough detail to ensure uniformity for the search committees and public forums each time the District goes through the selection process, but not being so specific that there is no room to be flexible. The discussion included:

- ♦ Search committee: Spell out committee composition; and include the interim president or president of the other college.
- ♦ Public forums: Spell out who plans the public forums; include format for forums and that Employment Services is responsible for the overall process.

The Chancellor asked Hill and Wangler to work on the procedure and submit recommendations to his office. He reminded Council that the search committee completes their work once they identify candidates to go to the Chancellor.

- **BP/AP 7112 College President Evaluations**—Hill will take the policy and procedure to the Academic Senate in September, and bring them back to DEC in October.
- **BP/AP 7131 Employment Contracts for Administrators**—Both the policy and procedure were approved to move forward with no further revisions.

➤ Second Reading

- The policy and procedures that were on the agenda for a second reading were not distributed or discussed, and will be on the agenda again next month for a second reading.

➤ First Reading

- **BP 3516 Registered Sex Offender Information**—The new policy was distributed along with the corresponding administrative procedure already in place. Questions and comments should be sent to the Chancellor's office prior to the next DEC meeting.
- **BP 3555 Use of Alcoholic Beverages on District Property**—Proposed revisions were distributed and discussed. DEC agreed the revisions were technical in nature and the policy will be sent to the Board for approval this month.

➤ Status Report

- **AP/BP 3518 Child Abuse Reporting**—Hill reported that the Community College League of California (CCLC) is probably going to have this as a topic at the fall conference, and will reconvene the taskforce on minors this fall. As this sounds like they are still working on specifics, DEC discussed whether to move forward with planning a workshop or wait until after CCLC's meetings. Hill will pursue information from the State Chancellor's Office, including whether the State Chancellor expects all community college faculty to be trained to identify child abuse, or just select faculty at each district.

PE-28

Green distributed *PE-28 Classification, Reclassification of Confidential Positions*, and reported that the procedure is almost identical to, and uses the same tools as, the classification procedures for the other groups. As some of the positions included under this procedure are not "Confidential" positions, the terminology will be changed to "Non-represented managers and assistants." DEC approved the operating procedure as final once the above change is incorporated.

Other

The July 7, 2008, meeting notes were electronically distributed.

The meeting adjourned at 2:10 p.m.