



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**Districtwide Executive Council**  
**Monday, May 12, 2008, 1:00 p.m.**  
**Heritage of the Americas Museum**

**Meeting Notes**

Present: Z. Close, S. Cooke, J. Fenningham, J. Ford, B. Hertel, C. Hill,  
W. Hutson (arr. 1:50 p.m.), D. McDade (arr. 1:15 p.m.), G. Perri, D. Quittner,  
S. Rearic, J. Recktenwald, R. Rose, O. Suarez

Absent: S. Farhan, B. Lastimado

Others Present: B. Eygenhuysen

Recorder: V. Wilson

Convened: 1:10 p.m.

**Review of the May 20, 2008, Governing Board Docket**

- The Chancellor announced that there will be a Fiscal Responsibilities Board workshop on May 20 at 4:00 p.m., and DEC members are invited.
- The Chancellor presented the May 20, 2008, regular Board meeting docket for review.
  - **Item 110 Minutes**—Draft minutes of the April 15 regular meeting were electronically distributed.
  - **Item 304 Ratification of Signatures on Agreements**—Attachment A was distributed and discussed.
  - **Item 501 Personnel Actions**—Draft item and attachments were electronically distributed. Fenningham had concerns regarding a reclassification item, and whether it should be on the attachment prior to the reclassification review meeting scheduled later in the week. The Chancellor directed the item to stay on the agenda with the understanding that it could be pulled if necessary following the reclassification meeting.
  - **Item 502 Short-Term Hourly Assignments**—Draft Item and attachments were electronically distributed.
  - **Item 504 Search Process for Chancellor**—Quittner reported that the item is to appoint community representatives to the Search committee, and that the docket item proposal statement will be revised.

## Policies and Procedures

### ➤ Final Reading

- Minor revisions were discussed to the following policies and procedures, which were approved as final with the changes incorporated:
  - ♦ **BP 2015 Student Members**
  - ♦ **BP 2435 Evaluation of the Chancellor**
  - ♦ **AP 2435 Evaluation of the Chancellor**
- **AP 3300 Public Records**—DEC discussed the list of common exemptions for community colleges, and whether any additional items should be included. After lengthy discussion, it was agreed that there is no need for revisions to this section. The procedure was approved as final and ready to be issued by the Chancellor.
- The following policies and procedures were approved as final without any revisions:
  - ♦ **BP/AP 2105 Election/Appointment of Student Members**
  - ♦ **BP 2430 Delegation of Authority to the Chancellor**
  - ♦ **AP 2712 Conflict of Interest Code**
  - ♦ **BP 2410 Board Policies and Administrative Procedures**
  - ♦ **BP 4025 Philosophy and Criteria for Assoc. Degree and General Ed.**
  - ♦ **BP 4100 Graduation Requirements for Degrees and Certificates**
  - ♦ **BP 4235 Credit by Examination**
  - ♦ **BP 4240 Academic Renewal**
  - ♦ **BP 5040 Student Records and Directory Information**
  - ♦ **BP 5050 Matriculation**
  - ♦ **AP 6600 Capital Construction**

### ➤ Second Reading

- **BP/AP 6620 Naming of Buildings**—The policy and procedure will be emailed to council members for review. Questions and comments are to be sent to Quittner with a copy to all DEC members prior to final reading next month.
- **BP/AP 7131 Employment Contracts for Administrators**—The policy and procedure were distributed for review, and will be on the June agenda for final reading.

### ➤ First Reading

- The following items were distributed for review and comment:
  - ♦ **AP 2515 Participation in Local Decision Making—Staff**
  - ♦ **BP/AP 7111 College President Selection**

### ➤ Status

- **AP 3720 Computer and Network Use**—Rearic reported on the taskforce activity and status of the procedure. The Chancellor directed the taskforce to meet within the next month or two and move the procedure forward.

- **BP/AP 3840 Children on Campus**—Rearic reported on the status. The policy and procedure will be on the June agenda for final reading.
- **AP/BP 3518 Child Abuse Reporting**—Eygenhuysen and Hill both reported they have names for outside presenters to contact regarding training for the District. The Chancellor instructed Eygenhuysen and Hill to coordinate together.

### **District Services Strategic Plan**

The Chancellor distributed the *District Services Strategic Plan* for information. Any questions or comments can be directed to the Chancellor's office.

### **Other**

The April 7, 2008, meeting Notes were electronically distributed.

The meeting adjourned at 2:35 p.m.