



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Districtwide Executive Council
Monday, October 13, 2008, 1:00 p.m.
Heritage of the Americas Museum

Meeting Notes

Present: B. Carino, C. Chiriboga, S. Cooke, T. Hankins (arr. 1:35 p.m.), B. Hertel, C. Hill, B. Lastimado, D. McDade, D. Miller, D. Quittner, S. Rearic, O. Suarez, B. Tiffany, M. Wangler

Absent: Z. Close, J. Recktenwald

Others Present: Anita Martinez, Tim O'Hare

Recorder: V. Wilson

Convened: 1:10 p.m.

Additions

AP 6700 Civic Center and Other Facilities Use (first reading)
BP/AP 6450 Wireless or Cellular Telephone Use (status)
BP/AP 3518 Child Abuse Reporting (status)

Governing Board Meetings

- The Chancellor presented the October 21, 2008, regular Board meeting docket for review.
 - **Item 150 Report of the Chancellor**—The Chancellor stated there would be an additional report by Chiriboga regarding Title III.
 - **Item 206 *The Wendell Cutting Science & Mathematics Center***—Chiriboga requested that this item be pulled from the agenda.
 - **Item 304 Ratification of Signatures on Agreements**—Rearic distributed Attachment A.
 - The following draft items and attachments were electronically distributed:
 - ◆ **Item 120 Minutes**—September 16 regular meeting and October 7 special meeting
 - ◆ **Item 501 Personnel Actions**
 - ◆ **Item 502 Short-Term Hourly Assignments**
 - ◆ **Item 653 Part-Time and Extra-Pay Assignments, August 18, 2008, through December 19, 2008**
- The Chancellor announced that there would be a special Board meeting on October 14, 2008, at 4:00 p.m. in the Griffin Gate, to vote on the Adoption Budget and *Proposition R* Funding Plan.

Policies and Procedures

➤ Information/Technical Changes

- Proposed revisions were discussed, and DEC approved the following policies to be sent to the Governing Board for approval and the procedure to be issued by the Chancellor:
 - ♦ **BP 2315 Closed Sessions**
 - ♦ **BP 2345 Public Participation at Board Meetings**
 - ♦ **BP 2340 Agendas**
 - ♦ **BP 2432 Chancellor Succession**
 - ♦ **BP/AP 6810 Smoking and/or Other Tobacco Use Ordinance**
- CCLC's recommended technical change regarding "sex or gender" language was discussed at length. Lastimado will consult with an attorney regarding wording. The following were approved to be sent to the Board or issued by the Chancellor pending approval from the attorney, but will be pulled from the docket if necessary:
 - ♦ **BP/AP 3410 Nondiscrimination**
 - ♦ **BP 3415 Equal Access**
 - ♦ **BP 3430 Prohibition of Harassment**—Lastimado will also review whether Title 5 needs to be listed as a reference on this policy.

➤ Final Reading

- **BP/AP 2610 Presentation of Initial Collective Bargaining Proposals**—Both the policy and procedure were approved to move forward for approval/issuance with no further revisions.
- **AP 7111 College President Selection**—The Chancellor stated that a revised copy would be distributed electronically, and the procedure will be brought back to the next DEC meeting.
- **BP/AP 7112 College President Evaluation**—Hill stated they should be ready for the next DEC meeting, and would be reviewed by DEC before going to the Academic Senate.
- **BP/AP 7365 Discipline and Dismissals, Classified Employees**—The Chancellor asked Lastimado to look at how other districts wrote the policy and procedure. Lastimado asked that the Classified Senate and Administrators' Association review the documents and let him know any specific concerns.

➤ Second Reading

- **AP 3200 Compliance with Accreditation Standards**—DEC discussed changes to the committee structure. Further questions and comments should be sent to Hertel prior to the final reading at the next DEC meeting.
- **BP 3516 Registered Sex Offender Information**—Questions and comments should be sent to the Chancellor's Office prior to the final reading at the next DEC meeting.

➤ First Reading

- **AP 6700 Civic Center and Other Facilities Use**—Rearic distributed a new procedure for review and comment, with a copy of the corresponding policy for information only. DEC noted that the policy contains the same "sex or gender" language as discussed earlier with CCLC's technical change, and agreed that proposed revisions to **BP 6700** would be added to the board docket for approval.

➤ Status Report

- **AP 3720 Computer and Network Use**—Rearic reported that she sent the procedure to an attorney for review, and will be ready to distribute a draft soon.
- **BP/AP 6450 Wireless or Cellular Telephone Use**—Rearic reported that a new policy and procedure were recommended by CCLC based on new IRS guidelines that wireless/cellular phones provided by the District may be included as employee wages. She will distribute them next month for a first reading.
- **BP/AP 3518 Child Abuse Reporting**—Hill reported that this topic would be discussed at the statewide Academic Senate Fall Plenary Session in November.

District Governance Structure Review

Quittner distributed the *District Governance Structure* and *District Committee Structure* and asked that the following areas be reviewed:

- Appendices: Should the documents stay in, be updated, and/or taken out.
- Committees: Charge and composition of the DEC committee, as well as any other committees for which DEC members have responsibility.

Recommendations should be sent to Jennifer Danks. Proposed revisions will be reviewed at the next DEC meeting.

Other

The September 8, 2008, meeting notes were electronically distributed.

The meeting adjourned at 2:45 p.m.