



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Districtwide Executive Council
Monday, April 13, 2009, 1:00 p.m.
Heritage of the Americas Museum

Meeting Notes

Present: B. Carino, C. Chiriboga, Z. Close, S. Cooke, T. Hankins (departed 2:15 p.m.),
B. Hertel, C. Hill, C. Miles (arrived 2:00 p.m.), D. Miller, D. Quittner, S. Rearic,
B. Tiffany, M. Wangler

Absent: B. Lastimado, J. Recktenwald

Others Present: Amber Green

Recorder: V. Wilson

Convened: 1:15 p.m.

Vice Chancellor Business Services Sue Rearic convened the meeting.

Addition to Agenda

First Reading: BP 2430 Delegation of Authority to the Chancellor

Board Policies (BP) and Administrative Procedures (AP)

- First Reading
 - **BP 2430 Delegation of Authority to the Chancellor**–Hill has revisions to propose which will include delegation of authority to the college presidents in the policy. She will email the revisions to DEC for a first reading.
- Second Reading–Revisions were discussed for the following policies and procedures, and they will all move forward for a final reading at the next meeting:
 - **BP/AP 7145 Personnel Files**
 - **BP/AP 7236 Substitute and Short-Term Employees**–Changes to the BP/AP discussed at the last meeting will be incorporated and electronically distributed to DEC.
- Final Reading
 - **BP/AP 7125 Verification of Eligibility for Employment**–The policy was approved to move forward with no further revisions. The Chancellor will issue the procedure once minor revisions are incorporated.
 - **BP/AP 7234 Overtime**–Both the policy and procedure were approved to move forward with no further revisions.
 - **BP/AP 5210 Communicable Disease**–Both the policy and procedure were approved to move forward once revisions are incorporated.
 - **AP/BP 5400 Associated Student Government Organization**–The policy was approved to move forward with no further revisions. The Chancellor will issue the procedure once revisions are incorporated.

- **AP/BP 5410 Associated Student Government and Student Member of Governing Board Elections**—Both the policy and procedure were approved by DEC to move forward with no further revisions.
- **AP/BP 5530 Student Rights, Grievances, and Due Process**—Both the policy and procedure were approved to move forward with no further revisions.
- Revisions were discussed for the following policies and procedures, which were pulled from the Board docket and will come back to the next DEC meeting for another final reading:
 - ♦ **BP/AP 5550 Speech: Time, Place, and Manner**
 - ♦ **BP/AP 5570 Student Credit Card Solicitations**

DEC discussed the policy and procedure review process, and what works well and what needs improvement. Hertel will discuss the process with the Districtwide Coordinating Educational Council.

Hire-A-Youth Program

Amber Green reported on the East County Career Center's Hire-A-Youth Program. She asked those interested in hiring someone from the program to contact her office. The program information will be discussed further with the Chancellor's Cabinet.

Review of the April 21, 2009, Governing Board Docket

- The Chancellor presented the April 21, 2009, regular Board meeting docket for review.
 - **Item 152 Presentation: Supporting Education and Economical Development (SEED)**—This presentation will be pulled from the docket.
 - **Item 302 Budget Revisions**—Rearic will electronically distribute the docket item after the meeting.
 - **Item 304 Ratification of Signatures on Agreements**—Rearic will electronically distribute the docket attachment after the meeting.
 - **Item 307 Out-of-State Travel to Arizona and Utah**—Hill requested that "Nevada" be added to the docket item, as the field trip goes through that state also.
 - The following draft items and attachments were electronically distributed:
 - ♦ **Item 120 Minutes**—March 17, 2009, regular, and March 31, 2009, special, meetings
 - ♦ **Item 501 Personnel Actions**
 - ♦ **Item 502 Short-Term Hourly Assignments**

Other

The March 9, 2009, meeting notes were electronically distributed.

The meeting was adjourned at 2:35 p.m.