



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Districtwide Executive Council
Monday, February 9, 2009, 1:00 p.m.
Heritage of the Americas Museum

Meeting Notes

Present: B. Carino, C. Chiriboga, Z. Close, S. Cooke, T. Hankins, B. Hertel, C. Hill, B. Lastimado, D. Miller, S. Rearic, J. Recktenwald, O. Suarez, B. Tiffany, M. Wangler

Absent: D. McDade, D. Quittner

Recorder: V. Wilson

Convened: 1:05 p.m.

Review of the February 17, 2009, Governing Board Docket

- The Chancellor presented the February 17, 2009, regular Board meeting docket for review.
 - **Item 304 Ratification of Signatures on Agreements**–Rearic will electronically distribute Attachment A.
 - **Item 503 Tentative Agreement between CSEA and GCCCD**–“2007/2008” will be added to the title and proposal statement for clarification.
 - **Item 652 Accountability Reporting for the Community Colleges**–Hertel will electronically distribute the report once it is finalized.
 - **Items 653-656 Employment of Probationary Faculty**–There was a question concerning the wording of the proposal statements, and whether “consider” would be confusing since the Board members are not voting on these items. After discussion, council agreed to leave the wording as-is to be consistent with other Information items.
 - The following draft items and attachments were electronically distributed:
 - ◆ **Item 120 Minutes**–January 12, 2009, special, and January 13, 2009, regular, meetings
 - ◆ **Item 501 Personnel Actions**
 - ◆ **Item 502 Short-Term Hourly Assignments**

Final Review: Equal Employment Opportunity Committee

The Chancellor led a discussion regarding the Equal Employment Opportunity Committee. Council remembered discussing the committee previously, and had no concerns with or objections to the creation of the committee or the committee structure.

Board Policies (BP) and Administrative Procedures (AP)

- Final Reading
 - **BP 5205 Student Accident Insurance**–The new policy was approved to move forward once agreed upon revisions were incorporated.
 - **BP 5402 Student Clubs and Organization**–The policy was approved to move forward to the Governing Board with no further revisions.
 - **BP 5430 Solicitation of Funds from Students**–The policy was approved to move forward to the Governing Board with no further revisions.

- **BP 5530 Substance Abuse**—The policy was approved to move forward once agreed upon revisions were incorporated.
 - **AP 7112 College President Evaluation**—Hill distributed revisions proposed by the academic senates and council discussed the changes. The Chancellor will issue the procedure with no further revisions.
- Second Reading
- Lastimado distributed the procedures listed below, and stated the corresponding policies are being distributed for first reading. He requested that the procedures be held for second reading again next month so that the APs are not finished before the BPs are in place. Questions or comments should be sent to Lastimado before the next DEC meeting.
 - ♦ **AP 7145 Personnel Files**—Council discussed concerns regarding negotiated items and union language. Council agreed that the same BP and AP need to be used for all the employee groups; the impacts can be negotiated in the contracts; and the AP should reference the appropriate contracts. Nothing in the AP is intended to overwrite or violate the terms of the collective bargaining contracts. Revisions were discussed, and Close will send Lastimado recommended language for further revisions.
 - ♦ **AP 7125 Verification of Eligibility for Employment**
 - ♦ **AP 7234 Overtime**
 - ♦ **AP 7236 Substitute and Short-Term Employees**
- First Reading
- Lastimado distributed the new policies listed below for review. Questions and comments should be sent to him before the next DEC meeting.
 - ♦ **BP 7125 Verification of Eligibility for Employment**
 - ♦ **BP 7145 Personnel Files**
 - ♦ **BP 7234 Overtime**
 - ♦ **BP 7236 Substitute and Short-Term Employees**
 - The items listed below were distributed for review. Questions and comments should be sent to Rearic before the next DEC meeting.
 - ♦ **BP/AP 3820 Gifts**
 - ♦ **Operation Procedure D01 Donations**
- Status
- **BP/AP 3518 Child Abuse Reporting**—Hill reported on the lack of a definitive answer regarding mandatory reporter status. Two key issues to have answered before asking someone to lead a presentation are whether we can get training, and how to identify minors. Council discussed offering training through Lastimado's office on a voluntary basis for those that would be interested until the final decision has been made, and whether that would trigger legal issues. Lastimado will speak with District counsel regarding what they would recommend as a policy and the legal ramifications involved.

Other

The January 5, 2009, meeting notes were electronically distributed.

The meeting adjourned at 2:37 p.m.