



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

## Districtwide Executive Council

Monday, June 8, 2009, 1:00 p.m.

ASGC Board Room

### Meeting Notes

Present: C. Chiriboga, S. Cooke, A. Crespo, B. Hertel, B. Lastimado, C. Miles, D. Quittner, S. Rearic (arrived 1:40 p.m.), J. Recktenwald, B. Tiffany, M. Valenzuela, M. Wangler

Absent: B. Carino, C. Hill, D. Miller

Others Present: Ezequiel Cardenas

Recorder: V. Wilson

Convened: 1:15 p.m.

### Governing Board Meetings

- The Chancellor presented the June 16, 2009, regular Governing Board meeting docket for review.
- The Chancellor announced that Governing Board workshops will be held as follows:
  - Tentative Budget Workshop on June 9, 2009, at 3:30 p.m. in the Cuyamaca College Student Center.
  - Goal-Setting Workshop on June 18, 2009, at 1:00 p.m. in the La Mesa Fire Station 12 Conference Room.

### Update–District Services Survey and Consultant Process

The Chancellor reported that an outside consultant compiled the survey responses for anonymity purposes, and she has received the results. Each District Services manager met with their department to review their results and develop an action or implementation plan for 2009-2010. The plans are to be finalized within the next few weeks.

The Chancellor stated she is in the process of negotiating with a few consultants for the business practices analysis previously discussed. Consensus of DEC was that the consultant should report to the Districtwide Strategic Planning & Budget Council.

The Chancellor reported that she will look at hiring consultants in other areas as needs arise, such as an individual to work with the foundations on fundraising, and will continue to bring these to DEC to discuss cost and benefits.

### EEO/Diversity Plan Taskforce

The Chancellor announced that Sunny Cooke is chairing the EEO/Diversity Plan Taskforce. Cooke distributed a draft of the taskforce charge, meeting schedule, and members. DEC discussed whether it would be appropriate to include the Student Gender Equity plan.

### **Replacements–Early Retirement Incentive Program**

Crespo expressed concerns from faculty whose departments and programs may be seriously impacted by retirements, and whether these positions will be replaced or will they be forced to cancel classes. The Chancellor stated that the intention is to use part-time faculty to deliver whatever is needed, at least for one year, and then see what is happening with the budget.

### **Board Policies (BP) and Administrative Procedures (AP)**

- The Chancellor discussed her desire to improve the BP/AP process and asked for ideas throughout the summer. She stated that more of the background and research will come from the Chancellor's office so that DEC is not writing the policies, but looking at them after they are written.
- Final Reading
  - **BP/AP 5550 Speech: Time, Place, and Manner**–DEC approved the policy and procedure to move forward once information is added regarding the permitting process.
  - The remaining policies and procedures on the agenda for final reading were approved by DEC to move forward with no further revisions, as follows:
    - ◆ **BP/AP 4021 Program Discontinuance**
    - ◆ **BP/AP 4230 Grading and Academic Record Symbols**
    - ◆ **BP/AP 5570 Student Credit Card Solicitations**
    - ◆ **BP 7113 Delegation of Authority to the College Presidents**
- Technical Changes
  - **BP 4225 Course Repetition**–Tiffany reported on Title 5 changes coming soon and DEC agreed to hold the policy until those changes are received. DEC discussed apportionment and audit findings. Rearic will review the audit and send out relevant information. Tiffany will follow up to ensure Colleague is picking up the appropriate information.
  - **BP 7600 Public Safety Department**–Rearic noted necessary changes and the policy will be held for further review.
  - The remaining policies and procedures on the agenda for technical changes were approved by DEC to move forward with no further revisions, as follows:
    - ◆ **BP 3530 Weapons on District Property**
    - ◆ **BP/AP 7365 Discipline and Dismissals—Classified Employees**
- Second Reading
  - **BP/AP 3560 Smoking and/or Other Tobacco Use**–Rearic will incorporate the discussed revisions, and the policy and procedure will move to final reading at the next DEC meeting.

### **Other**

- Quittner provided a brief update on the State budget.
- The May 11, 2009, meeting notes were electronically distributed.

The meeting was adjourned at 2:35 p.m.