



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**Districtwide Executive Council**  
**Monday, March 9, 2009, 1:00 p.m.**  
**Heritage of the Americas Museum**

**Meeting Notes**

Present: B. Carino, C. Chiriboga, Z. Close, S. Cooke, T. Hankins, B. Hertel, C. Hill,  
B. Lastimado, C. Miles, D. Miller, D. Quittner, S. Rearic, J. Recktenwald,  
B. Tiffany, M. Wangler

Others Present: Paul Romero

Recorder: V. Wilson

Convened: 1:10 p.m.

**Additions to Agenda**

Recommendation–Parking Committee Modification  
Stimulus Bill Update  
Chancellor’s Budget Memo

**Review of the March 17, 2009, Governing Board Docket**

- The Chancellor presented the March 17, 2009, regular Board meeting docket for review.
  - **Item 304 Ratification of Signatures on Agreements**–Rearic distributed Attachment A.
  - **Item 306/307 Out-of-State Travel**–Hankins questioned whether all out-of-state student travel required prior approval by the Governing Board. The Chancellor asked Wilson to research whether there is a board policy on the issue.
  - **Item 503 Search Process for Cuyamaca College President**–The proposal statement language regarding “selection committee” will be changed to reflect that this is a “search” committee.
  - **Item 653 Proposition R Citizens’ Bond Oversight Committee Annual Report**–Rearic distributed a copy of the annual report that will be presented to the Board.
  - The following draft items and attachments were electronically distributed:
    - ◆ **Item 120 Minutes**–February 17, 2009, regular meeting
    - ◆ **Item 501 Personnel Actions**
    - ◆ **Item 502 Short-Term Hourly Assignments**
- The Chancellor announced that the Governing Board will hold a special goal-setting meeting on March 31, 2009, at 1:00 p.m. in Room I-209 of the Cuyamaca College Student Center.

**Board Policies (BP) and Administrative Procedures (AP)**

- Final Reading–All the policies and procedures on the agenda for final reading were pulled from the Board docket, and held for the following actions/revisions:
  - **BP 5200 Student Health Services**–The policy will be held while a corresponding administrative procedure is developed. Hertel will be the stakeholder.

- **AP/BP 5410 Associated Student Government and Student Trustee Elections**—Language regarding “student trustee” needs to specify “of the Governing Board,” and terminology needs to match the language used in Chapter 2 policies and procedures to ensure we are consistent.
  - **AP 5520 Student Discipline Procedures**—References to “assistant” dean will be changed to “associate” dean. The reference to old board policy 535 is to be reviewed for a new policy to reference. The AP will be held while a corresponding policy is developed. Hertel will be the stakeholder.
  - **AP/BP 5530 Student Rights, Grievances, and Due Process**
    - ♦ **BP5530**—Hertel will verify the reference to BP 1300 and include the policy title for clarification. The policy will be held until the procedure is ready.
    - ♦ **AP 5530**—References to “assistant” dean will be changed to “associate” dean.
- Second Reading
- **BP/AP 3820 and Operating Procedure D01 Donations and Gifts**—Rearic distributed a schedule of the 2007/08 and 2008/09 donations received by the District. Council discussed amounts and the Chancellor instructed Rearic to use \$100,000 as the limit for acceptance of donations prior to Board approval. Further recommendations should be sent to Rearic before final reading at the next DEC meeting.
  - **BP/AP 7125 Verification of Eligibility for Employment**—Council discussed the BP/AP and proposed revisions. Further recommendations should be sent to Lastimado prior to final reading at the next DEC meeting.
  - **BP/AP 7145 Personnel Files**—Lastimado stated that he had more changes and will bring these back for another second reading at the next DEC meeting.
  - **BP/AP 7234 Overtime**—No additional changes were proposed. Any comments or recommendations should be sent to Lastimado prior to final reading at the next DEC meeting.
  - **BP/AP 7236 Substitute and Short-Term Employees**—Council discussed changes to make for clarification on which employees are covered and excluded by this policy. The BP/AP will be held for another second reading at the next DEC meeting. Further comments or recommendations should be sent to Lastimado prior to the next DEC meeting.

#### **Recommendation—Parking Committee Modification**

Rearic distributed a recommendation for additions to the Parking Committee composition. She will distribute and discuss the revisions at the next Districtwide Strategic Planning and Budget Council meeting, and then bring the recommendation back to DEC for approval.

#### **Stimulus Bill Update**

Quittner provided a brief update on the stimulus bill.

#### **Chancellor’s Budget Memo**

Council discussed Budget Update #2, which was electronically distributed this morning.

#### **Other**

The February 9, 2009, meeting notes were electronically distributed.

The meeting was adjourned at 2:40 p.m.