



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Districtwide Executive Council
Monday, May 11, 2009, 1:00 p.m.
Heritage of the Americas Museum

Meeting Notes

Present: B. Carino, C. Chiriboga, Z. Close (arrived 1:15 p.m.), S. Cooke, T. Hankins (left 1:50 p.m.) , C. Hill, C. Miles, D. Miller, D. Quittner, S. Rearic, J. Recktenwald, B. Tiffany, M. Wangler (arrived 1:10 p.m.)

Absent: B. Hertel, B. Lastimado

Others Present: Amber Green, Marc Valenzuela

Recorder: V. Wilson

Convened: 1:05 p.m.

Addition to Agenda

EEO and Diversity Plans

EEO and Diversity Plans

The Chancellor led a discussion regarding the EEO Plan and the Diversity Plan, including the history of the plans, the process for developing them, and accreditation issues. After discussing the plans, consensus of DEC members was that the two plans should be combined into one EEO/Diversity Plan. The Council agreed to have a taskforce meet over the summer to start combining the documents, and then have a committee including faculty members continue in the fall. The Chancellor summarized, stating the goal is to put a taskforce together in May and start work in June after commencement. DEC will be provided with the taskforce name, charge, and timeline.

Hill, Wangler, Cooke, and Green all said they could participate in the taskforce this summer; Chiriboga will come back with the name of an administrator from Cuyamaca; Carino and Valenzuela will discuss student representation; and Recktenwald and Miller will come back with one representative from each of their groups.

Review of the May 19, 2009, Governing Board Docket

- The Chancellor presented the May 19, 2009, regular Board meeting docket for review.
 - **Item 305 Donations** will be pulled from the docket.
 - **Items 310 Resolution 09-022 and 312 End-of-Year Intra-Budget Transfers by the District** will be reordered for better flow within the docket items.

DEC Philosophy and Practices

The Council discussed procedures for building the docket, the timeline, and who sees which items. The Chancellor recommended that the draft personnel items be due on the Thursday following the typical Monday due date.

Swine Flu Update

The Chancellor reported that she will send out an email message later today stating there are still no confirmed cases within our District.

Legislative Strategy Committee Update

Quittner reported on the Legislative Strategy Committee issues. She also made available Easy Voter Guides for the May 19 elections.

Board Policies (BP) and Administrative Procedures (AP)

- Final Reading—The policies and procedures on the agenda for final reading were approved by DEC to move forward with no further revisions, as follows:
 - **BP/AP 5410 Associated Student Government and Student Member of Governing Board Elections**
 - **BP/AP 7145 Personnel Files**
 - **BP/AP 7236 Substitute and Short-Term Employees**
- Second Reading
 - **BP 7113 Delegation of Authority to the College Presidents**—The information was previously distributed as changes to BP 2430, and has been moved to a separate policy. Any comments or recommendations should be sent to the Chancellor prior to final reading at the next DEC meeting.
- First Reading
 - **BP/AP 3560 Smoking and/or Other Tobacco Use**—Revisions were discussed and the policy and procedure will move to second reading at the next DEC meeting.

Other

The April 13, 2009, meeting notes were electronically distributed.

The meeting was adjourned at 2:30 p.m.