



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**Districtwide Executive Council**  
**Monday, February 8, 2010, 1:00 p.m.**  
**District Annex Conference Room**

**Meeting Notes**

Present: B. Carino, S. Cooke, M. Copenhaver, C. Hill, J. Mahler, R. Manzoni, C. Miles, S. Rearic (arr. 1:20 p.m.), J. Recktenwald, M. Valenzuela, M. Wangler

Absent: D. Miller

Others Present: Henry Eimstad (1:15–1:45 p.m.), Pat Murray (for Classified Senate)

Recorder: V. Wilson

Convened: 1:10 p.m.

Issues and Discussions	Action and Follow-Up
A. Additions to Agenda ( <i>Miles</i> )	<ul style="list-style-type: none"><li>Chancellor/Classified Senate Award was added to the agenda</li></ul>
B. ATAC and ITAC Quarterly Update ( <i>Eimstad</i> )  Henry Eimstad provided an update on ATAC and ITAC activities, including status of upgrade to Blackboard 9, the new content management system for the District website, and meetings with Stamats.	<ul style="list-style-type: none"><li>Stamats will provide options for the website design; DEC will be responsible for the ultimate decision.</li><li>A task force will be formed to work on implementation details. Proposed members discussed included: Connie Elder, Rhonda Bauerlein, Chris Rogers, Preston Resenbeck plus another student, District design personnel, Jodi Reed, Michael Copenhaver or Ray Reyes, Donna Hajj, Grossmont Financial Aid or Admissions &amp; Records, and Henri Migala.</li><li>DEC members were asked to provide Eimstad with a website they like and explain why.</li></ul>
C. Summer 4-Day Work Week ( <i>Miles</i> )  DEC discussed a 4/10 work-week schedule for the summer, issues brought up by the constituency groups, and the overall positive reception.	<ul style="list-style-type: none"><li>After discussing the issues, DEC recommended the 4/10 work-week schedule be implemented for Summer 2010.</li><li>Manzoni will review current hours for the Child Development Center at Cuyamaca and whether it can stay open later.</li><li>Offices will be asked to send DEC proposals for times to keep their office/department open.</li></ul>
D. Review of February 16, 2010, Governing Board Meeting ( <i>Miles</i> )	<ul style="list-style-type: none"><li>Item 503 Emeritus Status will be held until March for the addition of Grossmont College faculty. Recipient presentations will be made at the same meeting.</li></ul>

<p>Review of February 16, 2010, Governing Board Meeting (<i>continued</i>)</p>	<ul style="list-style-type: none"> <li>▪ The following will be added to the agenda: <ul style="list-style-type: none"> <li>– Docket item to ratify sabbatical leaves.</li> <li>– Presentation by Debbie Yaddow regarding the nursing selection process changes.</li> </ul> </li> <li>▪ Proposal statements for the information items will be changed to better reflect that there is no action required.</li> </ul>
<p>E. Board Evaluation Survey (<i>Miles</i>)</p>	<ul style="list-style-type: none"> <li>▪ Board evaluation surveys were distributed to DEC members, who were asked to complete and return them by February 22.</li> </ul>
<p>F. Travel and Conference Policy (<i>Mahler</i>) Mahler requested a conversation regarding travel policies, process, and consistency throughout the District. Due to time, the item was moved to the March meeting.</p>	<ul style="list-style-type: none"> <li>▪ This item will be at the top of the next DEC agenda. Any documents for discussion will be sent out electronically prior to the meeting.</li> </ul>
<p>G. ATAC and ITAC Committee Charge and Composition (<i>Rearic</i>)</p>	<ul style="list-style-type: none"> <li>▪ The charge/composition information for both committees will be sent out electronically for review and approval.</li> </ul>
<p>H. Policies and Procedures (<i>Miles</i>)</p> <ul style="list-style-type: none"> <li>➤ Final Reading <ul style="list-style-type: none"> <li>▪ BP/AP 2410 Board Policies and Administrative Procedures</li> </ul> </li> <li>➤ Second Reading <ul style="list-style-type: none"> <li>▪ BP/AP 3900 Political Activity</li> <li>▪ BP 1200 District and College Mission Statements</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ The BP/AP will be distributed electronically for final review.</li> <li>➤ Due to time, the items listed for a second reading were not reviewed. They will be distributed electronically and included on the next agenda.</li> </ul>
<p>I. Chancellor/Classified Senate Award (<i>Murray</i>) Pat Murray reported that the Classified Senate is working on new procedures for the Chancellor/Classified Senate Award. They will include time for the Chancellor's Cabinet to review the nomination, allowing for input from the college presidents.</p>	