



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Districtwide Executive Council
Monday, January 11, 2010, 1:00 p.m.
Heritage of the Americas Museum

Meeting Notes

Present: S. Cooke, M. Copenhaver, C. Hill, R. Manzoni, C. Miles, D. Miller,
J. Recktenwald, M. Wangler

Absent: B. Carino, J. Mahler, M. Valenzuela

Others Present: Henry Eimstad (left at 2:10 p.m.)

Recorder: V. Wilson

Convened: 1:15 p.m.

Issues and Discussions	Action and Follow-Up
<p>A. Additions to Agenda (<i>Miles</i>)</p> <p>There were no additions to the agenda</p>	
<p>B. Review of the January 19, 2010, Governing Board meeting docket</p>	<ul style="list-style-type: none"> ▪ Item 303 Purchase Orders and Warrants—Rearic will prepare a comparative summary to review monthly. ▪ Item 304 Ratification of Signatures—Council discussed the benefits of receiving the list prior to Board meeting distribution, and agreed the RATS list will continue to be electronically distributed to DEC members each month. ▪ Item 503 Emeritus Status—This item will be held for the February Board meeting to allow for additional name consideration.
<p>C. Governance Structure (<i>Rearic</i>)</p> <p>Council discussed the purpose of the Administrative Technology Advisory Committee (ATAC) and Instructional Technology Advisory Committee (ITAC) and noted they are both operational committees that report to collegial consultation groups. They are advisory committees and will make recommendations to DEC for decisions.</p>	<ul style="list-style-type: none"> ▪ Charge/composition information for both committees will be emailed after the meeting. ▪ Senate Presidents will receive copies of committee meeting minutes. ▪ ATAC—Add to composition: Support staff and information system staff, as needed. ▪ ITAC—Add to composition: Instructional support and information system staff, as needed.
<p>D. District Services Survey Results (<i>Miles</i>)</p>	<ul style="list-style-type: none"> ▪ The <i>District Services Survey Results</i>, <i>Survey Executive Summary</i>, and <i>2009-2010 Action Plans</i> will be posted on the employee intranet.

<p>E. Policies and Procedures (<i>Miles</i>)</p> <ul style="list-style-type: none">➤ Status of CCLC Updates and Legally Required APs ➤ Second Reading<ul style="list-style-type: none">▪ BP/AP 2410 Board Policies and Administrative Procedures ▪ BP/AP 3900 Political Activity—combining the Political Activity policies and procedures in Chapters 2, 3, and 7 into one location under Chapter 3—General Institution ➤ First Reading<ul style="list-style-type: none">▪ BP 1200 District and College Mission Statements	<ul style="list-style-type: none">▪ The schedules of BP/APs currently in process, CCLC updates, and legally required APs will be emailed to DEC members. ▪ Changes were discussed for the AP, and both the policy and procedure will be distributed for final reading at the next DEC meeting. ▪ The policy and procedure will be held to give the Academic Senates time for review, and return for another second reading at the next DEC meeting. ▪ The policy was reviewed and will return for a second reading at the next DEC meeting.
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Adjourned: 2:35 p.m.