



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**Districtwide Executive Council**  
**Monday, December 5, 2011, 2:00 p.m.**  
**Grossmont College Griffin Gate**

**Meeting Notes**

Present: Sunny Cooke, Wendy Corbin, Michael Copenhaver, Sue Gonda, Cheryl Houston, Jim Mahler, Cindy Miles, Cheryl-Anne Phillips, Michael Wangler (arrived at 2:20 p.m.), Mark Zacovic

Absent: Erin Miller, Sue Rearic, Kim Widdes

Others Present: Don Averill, Sahar Abushaban (for Sue Rearic)

Recorder: Valeri Wilson

Convened: 2:05 p.m.

Issues	Discussion, Action, and Follow-Up
<p>A. Review of December 13, 2011, Governing Board Docket</p>	<p>The draft Board meeting agenda and docket items were posted to the DEC Intranet site for review prior to the meeting.</p> <p><i>Item 206 Board Policy Update</i>—Council reviewed technical revisions to BP 3505 Workplace Safety and BP 6550 Disposal of Property, and had no objection to the policies being submitted to the Board for approval.</p> <p><i>Item 304 Ratifications of Signatures</i>—Sue Rearic asked Council members to contact her with any questions.</p> <p><i>Item 501 Personnel Actions</i>—Sunny Cooke reported on position changes that will be added to the docket item.</p> <p><i>Item 654 Prop R Audit Reports</i>—Sue Rearic reported that the <i>Prop R</i> program audit reports might not be received in time to include in the Board materials for this month, and may be pulled from the agenda.</p>
<p>B. Institutional Research and Planning Committee (IRPC)—Charge and Composition</p>	<p>Chancellor Miles reported that the Districtwide Coordinating Educational Council agreed with DEC’s recommendation to add a District Services representative to the IRPC composition. DEC members reviewed the updated charge and composition and approved the information as final.</p>
<p>C. Governance Structure and Committee Composition</p>	<p>Council discussed collegial consultation committees and the need for a task force to work on the shared governance handbook. Mike Wangler, Cheryl-Anne Phillips, Michael Copenhaver, and Mark Zacovic agreed to be on the task force.</p> <p><b>Action: Chancellor Miles</b> will pull together information and documentation, then call for the task force to meet.</p>

