



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

DISTRICTWIDE STRATEGIC PLANNING & BUDGET COUNCIL

Meeting Notes - October 12, 2009

ATTENDING: J. Buckley, J. Colson, N. Comer, S. Cooke, M. Copenhaver, T. Flood, C. Hill, J. Mahler, R. Manzoni, J. Marron, T. O'Hare, T. Pitt, D. Quittner, S. Rearic, A. Satele, P. Setzer, M. Valenzuela, M. Wangler, P. Wright

ABSENT: B. Carino, C. Miles, S. Pereira

ALSO ATTENDING: S. Abushaban, L. Jensen

RECORDER: P. Tillery

1. 2008/09 Year-End 311 Report and 50% Law

S. Rearic distributed and reviewed three handouts regarding the 2008/09 Annual Financial and Budget Report (311): (1) revenues, expenditures and balance data, and supplemental data, from the 2008/09 report; (2) 50% Law calculation, and (3) the expenditure statement, General Fund (page 9) of the 2009/10 Adoption Budget. Rearic explained that handout (3) reconciles the District presentations to the State format.

2. District Copyright Fees

Rearic distributed a six-year summary of copyright fees expenditures that are paid from the District Services budget. She explained that these expenditures benefit the entire District and more properly should be part of the Districtwide budget commitments. She proposed that the District Service base line be reduced by the cost of fees, and that the Districtwide Commitments budget be increased beginning in fiscal year 2009/10. After a brief discussion, there were no objections to copyright expenditure fees being moved to the District Commitments budgets during fiscal year 2009/10.

3. Standards of Good Practice for Conserving Resources

Rearic distributed a draft *Standards of Good Practice for Conserving Resources*. She explained that a more recent draft of the standards were reviewed and discussed at the preceding Districtwide Executive Council meeting this morning. The latest version will be sent to Council members electronically.

Grossmont Academic Senate President Hill reported that both Senates are developing recommendations for conserving resources within the learning environment, and that she has talked to the Chancellor concerning the proposed recommendations. The recommendations will be added as an update once completed.

There was discussion concerning temperature settings for both classrooms and labs that will be indicated in the standards. The later additions to the standards will include the proper temperature settings for both classrooms and labs.

4. Restricted Fund – Categoricals

Rearic distributed and reviewed a handout concerning estimated State and ARRA 2009 allocations. She explained that State reductions total \$1.5 million for all sites. Rearic said that reductions would probably be presented to the Board comprehensively, rather than individually for various programs.

5. 2010/11 Budget Development

- Calendar - Rearic reported that development of the 2010/11 *Budget Preparation Calendar* has begun. A draft calendar will be distributed at the next DSP&BC meeting.
- FTES – Rearic reported that it was agreed at the special FTES Task Force meeting earlier in the day that the 2010/11 FTES goal should remain at the 2009/10 goal level of 18,052. The FTES Task Force will be reconvened again after Spring 2010 census.

There was discussion concerning what students are being served (demographics), section cuts and the types of courses that are being cut.

J. Buckley reported that Institutional Research expects to have three years of demographic information available soon.

C. Hill expressed concern regarding preserving certain types of courses (general education, transfer courses), as opposed to focusing on the types of students being served.

6. Enrollment Marketing Publications

Enrollment marketing publications were discussed at the August 31 Council meeting. There was no further discussion.

Next Meeting

The next meeting of the Districtwide Strategic Planning & Budget Council will be Monday, November 9, 2:30-4:00 p.m., in the Cuyamaca College Student Center (room number tba).