



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

DISTRICTWIDE STRATEGIC PLANNING & BUDGET COUNCIL

MEETING NOTES – APRIL 13, 2009

ATTENDING: B. Carino, C. Chiriboga, Z. Close, J. Colson, N. Comer, S. Cooke, T. Flood, B. Hertel, C. Hill, J. Marron, C. Miles, T. O'Hare, T. Pitt, D. Quittner S. Rearic, B. Sampson, A. Satele, D. Simms, B. Tiffany, M. Wangler, P. Wright

ABSENT: T. Hankins, B. Lastimado, S. Pereira

ALSO ATTENDING: J. Davies, A. Green (for B. Lastimado), R. Ibarra

RECORDER: P. Tillery

Strategic Planning

1. Strategic Planning Update

President Cooke provided an update regarding the Grossmont College 2010/2016 Strategic Planning process. She explained that planning goals were drafted at a recent leadership retreat. The draft goals will be refined over the next few months. It is planned that the draft plan will be submitted for collegial review in the fall, with the final Plan launched in January 2010. Additionally, an implementation plan will be overseen by the college's Institutional Excellence Task Force who will oversee the Strategic Plan.

President Chiriboga provided an update regarding the Cuyamaca College 2010/2016 Strategic Planning process. She explained that an exercise was conducted at the Spring Convocation that allowed for the contribution of ideas from faculty and staff for activities to be included in the 2010/2016 College Strategic Plan. From the many ideas received at the Convocation exercise, a list of activities was developed that fleshed out objectives established by the Innovation & Planning Council (IPC). The IPC Writing Committee then refined the list to about 125 activities. President Chiriboga explained that the next step in the process is a college Strategic Planning survey that will be distributed in the next few weeks asking for the input of Cuyamaca faculty and staff.

Following the college updates, Chancellor Miles said that she would be working with the Governing Board to revisit the District's Mission, Vision and Goals to determine key areas of focus, and that Board Strategic Planning retreats would be held this summer. The site Strategic Plans would follow and those plans would align with the Board's vision. She added that diversity should be a key component of the Strategic Planning process.

2. Environmental Scan – Administrative Summary

B. Hertel distributed three handouts related to the 2007/2008 Environmental Scan: Executive Summary, Administrative Summary-Cuyamaca College, and Administrative Summary-Grossmont College. The documents are included in the Environmental Scan and available at the Districtwide Academic, Student, Planning & Research web page:

<http://www.gcccd.edu/research/research.services.asp>

Budget

1. Prop R Quarterly Program Management Report

J. Davies, Gafcon Senior Program Manager, presented the *Prop R* Quarterly Program Management Report of construction activity for the quarter ended March 31, 2009. The report included a review of projects during the past quarter, the status of current projects, and a look forward at upcoming projects. The Quarterly Report will be presented to the *Prop R* Citizens' Bond Oversight Committee on April 13, and to the Governing Board at the April 21 Board meeting.

2. State Budget Update

S. Rearic informed Council members that there is little news to report regarding the State budget. The last information received from the State Chancellor's Office reported a preliminary State growth rate of 4.19%; however, we are waiting on clarification regarding the growth rate. Rearic said that goals were developed based on the 4.19% growth rate because of the need to move forward in the Tentative Budget process.

3. Recommended FTES Goal for 2009/10

Rearic reported the FTES Task Force recommended that the student FTES goal be set at 19,588 and the recommendation was sent to the Chancellor for approval. The Chancellor approved the recommended FTES goal of 19,588.

4. Tentative Budget Development:

- Rearic explained that the Income Allocation Formula is scheduled to be issued to the sites on April 21. She said that a special Chancellor's Cabinet budget meeting would be held to consider the Formula before it is issued.
- A 2009/10 Tentative Budget payroll forecast summary was distributed. Rearic explained that the forecast does not reflect benefits and includes \$1 million of Step & Column increases. The forecast includes vacancies, excluding those that have not been funded for some time. After sites have reviewed the forecast, it will be determined which positions could be filled.
- A summary handout was distributed regarding the fiscal impact of 2009/10 Step, Column and Longevity.

Rearic said that the outlook for the 2009/10 fiscal year is bleak. A COLA is not anticipated. Further, she said a deficit factor would be built into the Income Allocation Formula to avoid reductions later in the fiscal year.

Next Meeting

The next meeting of the Districtwide Strategic Planning & Budget Council will be **Monday, May 11, 2009, 2:30-4:00 p.m., in the Museum at Cuyamaca College.**