



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

***DISTRICTWIDE STRATEGIC PLANNING & BUDGET COUNCIL***

**MEETING NOTES – February 9, 2009**

ATTENDING: B. Carino, C. Chiriboga, Z. Close, J. Colson, S. Cooke, T. Flood,  
B. Hertel, C. Hill, B. Lastimado, J. Marron, T. O'Hare, S. Rearic,  
B. Sampson, A. Satele, D. Simms, B. Tiffany, M. Wangler

ABSENT: N. Comer T. Hankins, D. McDade, S. Pereira, T. Pitt, D. Quittner  
O. Suarez

RECORDER: P. Tillery

---

**Strategic Planning**

B. Hertel distributed the Districtwide Strategic Planning & Budget Council (DSP&BC) charge and composition that reflected revisions discussed at the January 12, 2009, meeting. After review, there was general consensus that the charge and composition of the DSP&BC were acceptable as presented.

Hertel reported that the GCCCD Environmental Scan was recently posted on the District web site at: <http://www.gcccd.edu/research/research.services.asp>

The Scan is currently accessible on the web site for users logging-in with their Data On Demand log-in and password. There was brief discussion of whether the Scan should be accessible without log-in. Following discussion, Hertel said that the Scan would be made available on the web site without log-in and that he would also prepare and post an administrative summary.

**Note: Subsequent to the meeting, the Environmental Scan PDF was placed into a secure web container. The direct link to the Scan is:**

**[http://www.gcccd.edu/research/pinfo/2008 Environmental Scan.pdf](http://www.gcccd.edu/research/pinfo/2008_Environmental_Scan.pdf)**

**The Scan is accessible only by staff and faculty and can be accessed with your normal network username and password.**

Interim President Chiriboga commented that it would be helpful if the colleges were provided with hard copies of the Scan for their official files and accreditation documentation. Hertel responded that ten hard copies of the Scan would be sent to each college President.

Hertel informed the Council that he is looking forward to working on the progress report for the District Services Strategic Plan

Both Presidents reported that the college Strategic Plans were reviewed during Staff Development Week and that college committees would be formed to work on goals and objectives.

## **Budget**

### 1. State Budget Update

S. Rearic said that although there has been a great deal of discussion by the State Legislature regarding the budget, there is still no solid information to report. She also reported that the State Chancellor and other community college leaders are in Washington D.C. for the Community College National Summit conference, and will be meeting with members of Congress regarding the federal economic stimulus package.

### 2. FTES Comparison

Rearic distributed and briefly reviewed a FTES comparison based on FTES reported on the first period 320 Report.

### 3. 2007/08 Prior Year Adjustments

Rearic distributed three handouts regarding adjustments to fiscal year 2007/08. Two handouts were from the State Chancellor's Office Apportionment reports - Exhibits C from the 2007/08 Second Principal Apportionment dated June 20, 2008, and Exhibit E from the 2007/08 Simulated Second Principal Apportionment dated October 21, 2008. The third handout provided a comparison of the 2007/08 P-2 Apportionment to the simulated P2 as of October 21, 2008. Rearic explained that at P2, the District's actual 2007/08 FTES was 18,549, and the funded FTES was 18,508. At the Simulated P2, the actual FTES was 18,559, and the funded FTES was reduced by the State to 18,422.

### 4. 2008/09 Revenue and Expenditure Forecasts

Rearic explained that moving forward, ending balances would be estimated, and that payroll changes would be processed and rolled to S1.

### 5. 2008/09 Cash Flow Challenges

Rearic reported that the State is not reimbursing for receivables and have reduced apportionments. Partial apportionment payments were received in January and February. A Forecast will be prepared to determine when the District would need to borrow funds, and look at options for borrowing. The District could need to begin borrowing in mid-March, and a significant amount in June. A handout was distributed reflecting State facilities accounts receivable for 2008/09 at approximately \$4 million.

In response to a question concerning how interest would be charged if the District borrows funds, Rearic responded that interest expense would be charged to General Fund if we borrow from the County or through a TRANS.

In response to a question whether scheduled maintenance projects would be postponed, Rearic responded that she feels we should move forward, and that the match has already been met.

### 6. 2009/10 Budget Development, Payroll Forecasts

Rearic explained that the next steps in the 2009/10 budget development process would be to roll salaries based on the 2007/08 salary schedules. No changes are anticipated. Additionally, salaries will be rolled forward with Step & Column in salary forecast, and with open positions funded. A summary of Step & Column by unit and site will be prepared for Council members.

7. FTES Task Force

Rearic proposed that the FTES Task Force meet on Monday, March 23, 1:00 p.m., at Cuyamaca. An e-mail confirmation of the meeting dates will be sent, along with the Task Force membership list.

8. 2009/10 Budget Preparation Calendar

A revised 2009/10 Budget Preparation Calendar was distributed. Following review, Rearic indicated that the calendar would be revised again to include census date and distributed at next meeting.

9. Items From the Floor

There was discussion concerning changing the August 10 Council meeting date due to conflict for some Council member. Following discussion, it was agreed that the August 10 meeting would be cancelled.

10. Next Meeting

The next meeting of the Districtwide Strategic Planning & Budget Council will be Monday, March 9, 2:30-4:00 p.m., in the Museum at Cuyamaca College.