



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

DISTRICTWIDE STRATEGIC PLANNING & BUDGET COUNCIL

MEETING NOTES – May 11, 2009

ATTENDING: B. Carino, C. Chiriboga, Z. Close, N. Comer, S. Cooke, T. Flood, C. Hill, C. Miles, T. O'Hare, D. Quittner S. Rearic, B. Sampson, A. Satele, D. Simms, B. Tiffany, M. Wangler, P. Wright

ABSENT: J. Colson, T. Hankins, B. Hertel, B. Lastimado, J. Marron, S. Pereira, T. Pitt

ALSO ATTENDING: A. Green (for B. Lastimado)

RECORDER: P. Tillery

Strategic Planning

1. District Services Survey Status

Chancellor Miles reported that the District Services survey results have been captured and tabulated by an outside consultant. The Chancellor said that she is the only one who has seen the results for all departments, but that the survey results have been distributed to the District division heads. The division heads will be meeting with their department(s) to discuss the survey results and to develop action plans for their areas in response to the survey results.

Chancellor Miles said that she would be meeting with the District division heads and the Chancellor's Cabinet members to discuss the survey results and action plans developed by the departments, and that this would be done before the survey results are disseminated to all faculty and staff.

In response to a question from C. Hill regarding the name of the survey consultant, the Chancellor responded that that information was not being shared, but assured the Council members that the consultant is experienced in conducting surveys of this type and is not associated with the District.

2. Board Goals and Strategic Planning for 2010-2016

Chancellor Miles acknowledged the work that has been accomplished regarding the 2010-2016 Districtwide Strategic Planning process. She said the process is working well at both colleges.

The Chancellor said there should be an alignment between Governing Board goals and the Districtwide and site Strategic Plans. She reported that a Board planning retreat is planned in June. She said she would share with the Board the work accomplished on the colleges and District Services Strategic Planning process and help them to consider broad leadership goals that would align the plans.

Budget

1. History of FTES Goals and Economy of Scale Factor

S. Rearic distributed and briefly reviewed a history of FTES goals and the Economy of Scale Factor (handout A).

2. 2008/09 Forecast

Rearic distributed and reviewed three handouts regarding the current 2008/09 forecast. Handouts B and C provide information concerning income estimates at P1 and estimates as of May 7. The updated Adoption Budget 2008/09 Income Allocation Formula (handout D) reflects additional dedicated non-apportionment income in the amount of \$858,723. This additional income will be presented to the Governing Board for recognition at the May 19, 2009, Board meeting. Rearic explained that two factors influenced the determination of the additional income – the new Colleague system allows for more efficient collection and identification of income, and increased collections on nonresident students.

3. 2009/10 Tentative Budget Status

Rearic reported that the 2009/10 Tentative Budget is moving forward on schedule based on the FTES Task Force recommendation of setting the 2009/10 FTES goal at 19,588.

4. 2009/10 FTES Goals

Rearic distributed a handout (E) the 2009/10 Tentative Budget Goal FTES. She explained that the estimated projected 2008/09 FTES would be 999 FTES over the 2008/09 Adoption Budget goal of 18,913. The 2008/09 projected funded FTES is 18,800.

5. 2009/10 Formula Criteria

Rearic distributed and reviewed the 2009/10 Income Allocation Formula criteria (handout F) that must be met in order to advance the Economy of Scale factor in the Formula. She also reviewed strategies for the 2009/10 Tentative Budget.

6. Revised 2009/10 Budget Preparation Calendar

A updated 2009/10 Budget Preparation Calendar (handout G) was distributed.
B. Sampson briefly discussed the status of the budget preparation process.

7. Proposed Modifications of Districtwide Parking Committee Charge and Composition

Proposed revisions to the Districtwide Parking Committee charge and composition (handout H) were reviewed. The following additional revisions were suggested:

- Change title of Facilities Coordinator, Cuyamaca College, to Director, Campus Facilities, Cuyamaca College;
- Change title of Assistant Dean of Student Affairs, Cuyamaca College, and Assistant Dean of Student Affairs, Grossmont College, to Associate Dean of Student Affairs;

- Add a faculty representative appointed by the Cuyamaca College Academic Senate, and a faculty representative appointed by the Grossmont College Academic Senate;
- Add two Classified Senate representatives appointed by the Classified Senate.

The proposed revisions and additional proposed revisions will be sent to DSP&BC members for consideration.

Next Meeting

The next meeting of the Districtwide Strategic Planning & Budget Council will be a Tentative Budget Workshop held jointly with the Districtwide Executive Council on **Monday, June 8, 2:30 p.m. (location to be announced.)**